Project Update Report

Project ID no.:
Town Centre Repurposing

Completed by: Connor Smalls, Regeneration Programmes Officer

Approved by: Project Sponsor TBA

Period covered: up to end of September 2026

Borough Council of
King's Lynn &
West Norfolk

Town Centre Repurposing Project

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Key achievements – up to 30 September 2026

- Following successful EOI, application submitted to Historic England for funding ask to deliver 'Enquiry by Design' with Kings Foundation for the vacant Debenhams building, workshops have been arranged on the following dates:
- **Tuesday, 13 October 2026 10am – 12noon (online briefing session)**
- **Monday, 19 October 2026 10am – 4pm**
- **Invites sent w/c 14th September.**

Project Metrics	
Spend	G
Delivery	G
Risks	G

Overall status: G

Key Milestones in the next period

- Agreement of next steps for designation of Southern High Street to follow Cabinet approval - work to develop project further in association with the Empty Properties Officer. Subject to recruitment for this role.
- Work with Historic England to develop place-based scheme - regular monthly meetings ongoing.
- Work with Historic England and King's Foundation to deliver 'Enquiry by Design' workshops in October.

Key risks/Key issues/Scope Changes

Spend – budget variance RAG status	
R	5% overspend
A	Less than 5% or any underspend
G	Exactly on budget

Project milestone Delivery RAG status	
R	8 weeks or over
A	1 week – 7 weeks over
G	1 week or under

Key Risks and Issues RAG status	
R	Needs immediate attention
A	Needs attention before next project review
G	Can be managed

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Financial progress as of 30 September 2026

- Full application submitted to Historic England for funding ask to deliver 'Enquiry by Design' with Kings Foundation – £15,000
- 90% of Project costs can be covered by Historic England.
- Neighbourhood Board Chair has confirmed that £1,500 can be allocated from the Pride in Place town-centre repurposing budget as match funding.

Comms / Engagement update

- Public Consultation will be required to designate the Southern High Street Area should Cabinet endorse progressing the designation – HSRA.

Note: Any feedback loops (e.g. surveys of users) should be reported here under engagement

Key Decisions required at October meeting

- N/A

Project timeline

	Target / Achieved Date
High Street Rental Auction Report to Cabinet	Achieved - 23rd April 2026
Agreement of next steps for designation of HSRA Southern High Street to follow Cabinet approval	TBA
Work to develop project further in association with the Empty Properties Officer	TBA
Designation of Southern High Street	TBA
Work with Historic England to develop place-based scheme	Early discussions ongoing - TBA
Enquiry by Design workshops for vacant Debenham's building (online briefing session) Invites sent	• Tuesday, 13 October 2026 10am- 12noon • Monday, 19 October 2026 10am – 4pm W/c 14th September.