



P.21-16

King's Lynn Library (MUCH) Project Highlight Report

Project Name:	King's Lynn Library	Project Manager	Verity Bennett	Project Sponsor:	Sarah Rhoden	Report covers period of:	February 2026
Capital Code:	C8435	Client Dept:	NCC Community Services	Lead Designer:	Hudson Architects		
				Cost Consultant:	Turner and Townsend		
Project Code:	P.21-16	End User (if applicable):	King's Lynn residents and visitors to the town	Contractor on Site:	Mace		

Management Summary

	1.Overall Status	2.1 Risks	2.2. Issues	3.Financials	4.Timelines	5.Resouces
This Report	A	A	G	G	G	G
Last Report	A	A	G	G	G	G

Project Definition

Project Stage: RIBA Stage 5

Objectives:

- Develop a co-located 'community multi-use hub' facility in the town centre of King's Lynn
- Provide skills and educational opportunities for residents starting at entry level. Develop new community adult learning education and higher education courses that meet skills needs in the Town.
- Develop new community partnerships to provide a variety of programming and community support offers from the hub
- Provide services and facilities for start-ups and local businesses

Scope: To create a modern, accessible library, learning, and community hub in the heart of King's Lynn town centre.

1. Overall Status (high-level summary)

Overall RAG status is AMBER.

- There is a risk the final condition of planning for the external works may not be satisfied by opening day.
- King's Lynn Library is opening to the public on Monday 16th March

1.1 Decisions required by the Neighbourhood Board

- No decision required this month
- We are looking forward to welcoming the Neighbourhood Board on opening day Monday 16th March

1.2 Achievements during this period

- Furniture and fittings have been installed
- The library has successfully moved from the old building



2. Risks and Issues

2.1 Key Risks [all red and increasing amber] – something that may happen

Risk ID (1/25)	Risk Title	Description	RAG Status	Risk Category	Mitigation	Dated Comments
	Planning conditions for external works	The library may be ready to open before external works are finished	A		Working with the contractor to develop a safe opening plan that allows for ongoing external works on the Majestic Cinema side while maintaining public safety and operational standards.	02.03.26

2.2 Key Issues [all red and increasing amber] – something that has happened

Issue ID (0/2)	Issue Title	Description	RAG Status	Issue Type	Resolution Plan	Dated Comments

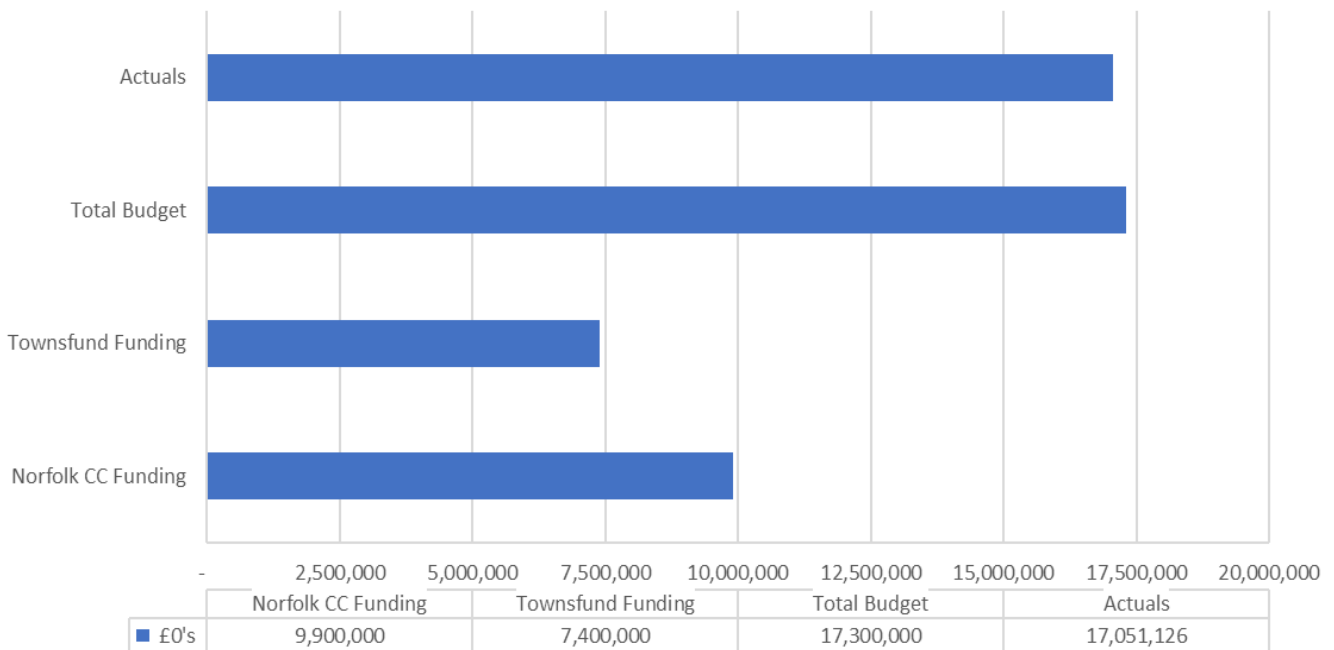
Note: further detail on Project Risks and Issues can be found in the Risks and Issues Log.

Note: will vary for each project

3.1 Financial Summary

Kings Lynn Library

Actuals, Budget and Forecasted spend as at 28th February 2026





3.2 Financial Commentary

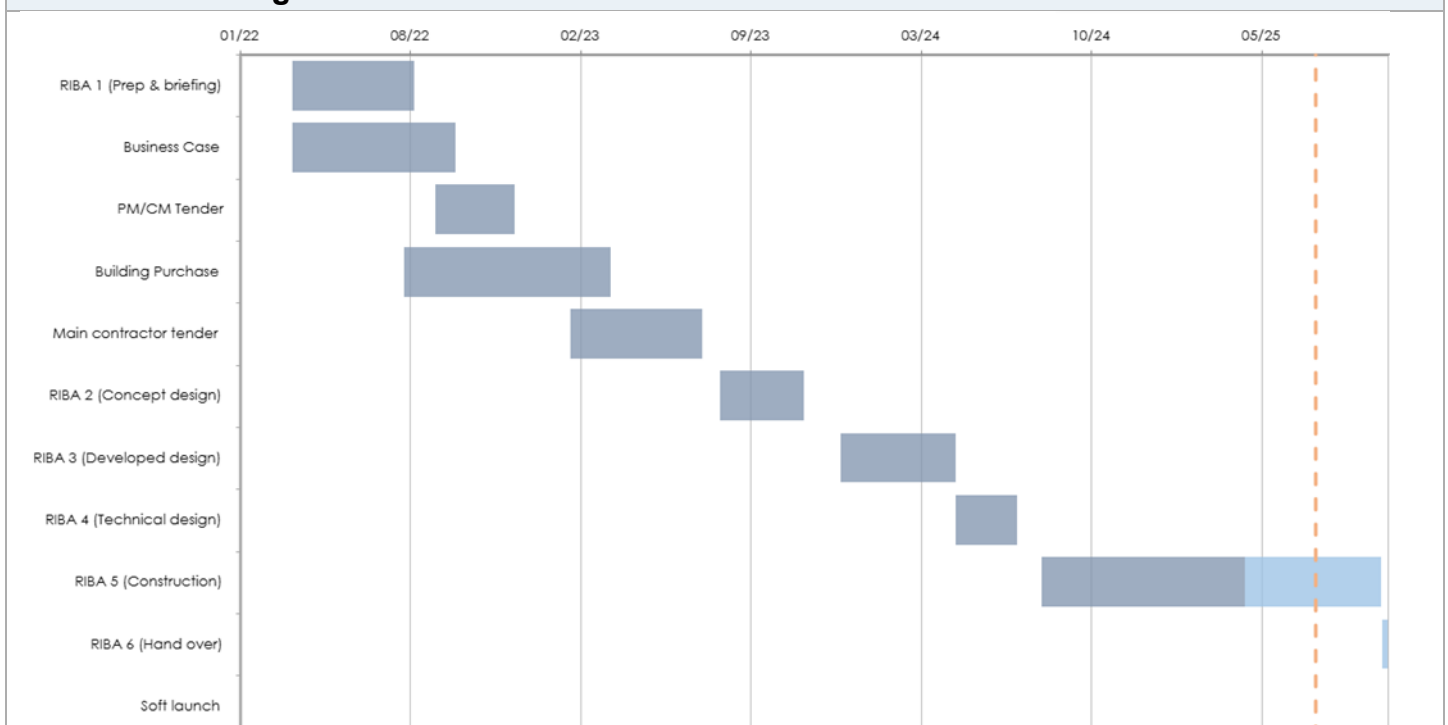
The Financial RAG rating is GREEN

- Total project actuals to date are £17.1m against an updated budget of £17.3m. The budget increased by £2.2m due to supply chain, design and external works costing more than originally budgeted.
- The actuals primarily relate to Norfolk County Council charges invoicing from the primary supplier.
- Costs in this financial year total £12.3m, with prior year costs totalling £4.8m.
- The funding from the Town Deal fund of £7.4m has been fully utilised for the MUCH project and the Norfolk County Council funding which has increased to £9.9m, which £9.1m has been utilised with £0.2m available.

3.3 Project Contingency and Change Control

Change Ref	Description	Cost Impact	Programme Impact	Other Impact	RAG Status	Approval given by	Date of change
N/A							

4. Timelines – High Level Milestones



4.1 Timelines Commentary

February – Furniture delivery

- Old library closed to the public 14th February
- Transition from the old to the new building during this month.

March – Staff orientation

- 16th March official opening

5. Resources Commentary

Resources remain GREEN

6. Communications and Engagement

- Our Library Locality Manager has worked closely with local groups to build the library programme from opening.
- There are temporary arrangements while we wait for the new library to open, and our library offer is 'on tour' around the town with some pop-up activities and mobile provision.
- Our communications team are busy working on a package of social media updates, updating of webpages and directories and press updates.



7. Outputs and Outcomes

Outcomes

Description	Target	Notes
Amount of capacity of new or improved training or education facilities	5,200	
Number of learners enrolled in new education and training courses	100pa	
Number of learners / trainees / students enrolled at improved education and training facilities	350pa	
Number of learners/students/trainees gaining certificates, graduating or completing courses at new or improved training or education facilities, or attending new courses	100pa	
# of potential entrepreneurs assisted to be enterprise ready	32pa	
Improved perceptions of place by residents, visitors, and businesses	70%	
Increased footfall to the town centre	200,000 pa ²⁵	

Outputs

Description	Targets	Notes
Number of new cultural facilities	1	1
Number of derelict buildings refurbished	1	1
Number of public amenities / facilities created`	1	1
Amount of new office space – meeting rooms and hot desking	400sqm	400sqm
Amount of floor space repurposed (commercial) – spaces available for commercial hire	425sqm	425sqm
# of transport nodes with new multimodal connection points	1	

8. Other Matters

Item	Comment
General stage progress	RIBA Stage 5, Construction
Procurement progress	As above
Proposed form of contract (e.g. JCT, NEC, Traditional, D&B)	JCT Design and Build (D&B)
Proposed route to market (e.g. IOTT, Framework i.e. DPS, HPCS, LCP)	Framework
Legal progress	Exchange and Completion on building complete
ICT, FF&E update	FF&E development in progress
Stakeholder engagement (comms)	As above
Local schemes / dependencies	Concept study of Baxter's Plain public realm (outside scope of MUCH)

9. Approved Documents

	OBC [RIBA 0 Approval]	Client Brief [RIBA 1 Initiation]	Resource Brief	PID [RIBA 1 Gateway]	PID Update [RIBA 2 Gateway]	PID Update [RIBA 3 Gateway]	PID Update [RIBA 4 Design]	Final PID [pre-post tender]
Status:	✓	✓	✓	✓	✓	✓	✓	✓
Date Approved:		Sept 22	Nov 22	May 23	July 23	Jun 24		



Approved by:		TDB	TDB	PB	PB	PB		
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Last approved document: PID May 2023

Spend – Budget variance (Inc. Contingency)		Milestone Delivery RAG Status		Risk & Issue RAG status	
R	More than 10% over or under budget	R	13 weeks or more behind the critical path	R	Need immediate attention
A	Between 5% & 10% over or under budget	A	4 to 12 weeks behind the critical path	A	Needs attention before next project review
G	Within 5% of budget or less than £10k	G	4 to 12 weeks less behind the critical path	G	Can be managed