

**King's Lynn Neighbourhood Board
Action Log / Matters arising**

Ref	Action	Board meeting	Tasked to	Current position	Target Date	Completed	Date closed
181	Accelerated funding: Public Realm on the High Street - Urgent need for resolution	24.02.23	KB	15.01.25 - The Programme Board continue to receive updates for assurance purposes and confirm this matter continues to be actively progressed. A key mtg is taking place on 17.01.25 21.03.25 - No update available, will be chased and given at the next meeting 09.04.25 - Meeting took place on 10th April between the Council's technical expert and the original contractor's expert. A note indicating areas of agreement, what issues are clarified or remain outstanding, and any advice from a technical standpoint of how the dispute could be settled is expected and further updates will be provided in due course. 05.02.26 An engineer has been appointed to provide a set of surveys and support a resolution. Once the surveys have been received this will allow for progression moving forwards.	No target date available	Ongoing	
245	Rail to River Project - Draft a letter to Boots regarding their roof works and the delays to agreeing licence for installation of the arch.	25.10.24	JC/AR	16.01.25 - Scaffold at Purfleet Street down at end of December. BCKLWN legal team in touch with Boots' team to request sign off asap now this barrier to signing is removed. 20.03.25 Ongoing. Boots legal team have re-sent the same holding email in response to the latest chaser. Will be picked up urgently by the project team and escalated. 31.03.25 This is being chased by BCKLWN legal team. KLTB member has supplied an additional contact at Boots who may be able to move licence issue along. KLTB Chair has offered to write to Boots. 30.04.25 This is being chased by BCKLWN legal team. This will be picked up again in light of the building fire and the effect it will have on the licence/install onto the building. 20.06.25 Position as above. 16.07.25 No update at this time. Has been followed up. 13.08.25 BCKLWN legal team will write to Boots threatening to start fee reclaim if not resolved or a timescale given within one month. 18.09.25 One month deadline for response not yet reached, but no response as of yet. 17.11.25 A letter has been sent asking for contact by 26.11.25 or the process to recover fees will be started if not resolved. 07.01.26 Licencing still not resolved. Boots Legal team informed that the BCKLWN will start the process to recoup the payment. 12.02.26 Action is still ongoing as this has not yet been resolved. Formal request to recover the legal fees from Boots has begun.	March 2026	Ongoing	
272	Rail to River - Follow up on outcomes of known issues for the Pop Up's regarding scaffolding and WIFI connectivity and aim to resolve	27.06.25	JC/JG/AR	16.07.25 Discussions at Programme Board around the concerns. Additional info needed from Cashino regarding proposed length of time it will be up. Timeline required from MC on WFI improvements. 13.08.25 MC to arrange wifi connection to the pop ups, but this will not take place until the user requesting this has confirmed ongoing use. MC to contact Cashino building owner once the planning application has been decided (target determination date is Monday 18th Aug) to establish timeframe for proposed works. 18.09.25 Planning permission granted for building works at Cashino building. MC to contact building owner for timeline of works, specifically relating to factors that will affect pop up operation. 16.10.25 Cashino building owner approached to explore possibility of decorative hoarding being used at site. Public Open Space team to include areas around Pop Ups in street cleaning/weeding. Pause hire offer while unable to offer full use of space. 17.11.25 Promotion of Pop Ups still paused due to street works. Meanwhile temporary use found for pop ups from 29th November to 21st December. Norfolk Arts Projected funded story writing sessions. 07.01.26 Timeline of works advised scaffold will be removed 14.02.2026. Hoarding has been removed improving look and use of one pop up has improved public perception. Relaunch April 2026 12.02.26 Scaffolding is still scheduled to be removed 14.02.26. A meeting has taken place with public open space regarding the Wi-Fi issue, and it has been agreed that Wi-Fi cannot be offered in the pop ups. This is due to the planned closer of the nearest council asset that could provide the phone line for renovations. The Wi-Fi issue related to a specific user who is no longer hiring the Pop up. Other users have been able to successfully use Wi-Fi hotspots from mobile phones. A relaunch is being planned for Easter 2026, with input from Business Operations, Public Open Spaces and comms.	April 2026	Ongoing	
278	ACC - Strikes lighting - Request was made for costings to be calculated and reviewed to determine how funding could be secured to proceed in light Gayton Rd delay.	28.11.25	JC	Scheme reviewed by the ACC project team and NCC are looking internally at how this can be progressed. Work required has been scoped. Funding discussions with NCC ongoing as this scheme is classified as maintenance primarily so does not fulfil the ACC /Towns Fund criteria. However there are a number of operational and external funding sources that could be applicable and explore to prioritise this work. 12.02.26 Longer term improvements are still being reviewed in terms of street lighting, but some immediate works have been undertaken by the BCKLWN Public Open Space team to improve visibility and accessibility in the area. Before and after photos are to be shared with the Board.	March 2026	Ongoing	