



P.21-12

Active & Clean Connectivity Project Highlight Report

Project Name:	Active & Clean Connectivity	Project Manager	Mike Auger	Project Sponsor:	Duncan Hall	Report covers period of:	October 2025
Capital Code:	C9063/71609	Client Dept:		Lead Designer:		LCWIP – Norfolk County Council ATH – Morgan Sindall	
				Cost Consultant:		ATH – Andrew Morton Associates (AMA)	
Project Code:	P-21.12	End User (if applicable):	BCKLWN Commercial Services	Contractor on Site:		LCWIP – Norfolk County Council/Tarmac ATH – TBC	

Management Summary

	1.Overall Status	2.1 Risks	2.2. Issues	3.Financials	4.Timelines	5.Resources
This Report	A	A	G	A	G	G
Last Report	A	A	A	R	A	G

Project Strands Summary

	1. Overall Status	2.1 Risks	2.2. Issues	3. Financials	4.Timelines	5. Resources
Active Travel Hub Enterprise Park	A	A	G	A	G	G
Active Travel Hub Baker Lane	A	A	G	A	G	G
LCWIP Interventions	G	G	G	G	G	G
Active Travel Planning	G	G	G	G	G	G

Project Definition

Project Stage: ATH - RIBA 3 / Tender, LCWIP - Delivery, ATP – Partial completion / behavioural change

Objectives: To deliver the vision of promoting active travel as a safe and attractive modal option, reducing congestion and improving air quality.

Scope: The project will deliver a package of measures including

- Priority schemes identified in the Local Cycling & Walking Infrastructure Plan (LCWIP),
- King's Lynn Enterprise Zone Active Travel Hub (EZ ATH)
- Baker Lane Active Travel Hub
- Active Travel Plan Fund (revenue)

1. Overall Status (high-level summary)

Overall RAG Status is AMBER.

- Active Travel Hub Enterprise Zone –Planning applications for Active Travel Hubs submitted in October 2025. Work commenced in RIBA Stage 4 with design due to complete in January 2026.
- LCWIP – Final LCWIP scheme, Gayton Road crossing programmed to start in January 2026. Funding allocated to Oldmedow Road scheme (removed from programme due to increases in costs) and Wayfinding project reallocated to projects across wider Towns Fund programme (£595k).
- Active Travel Plans - Potential walking campaign to follow on from “Real People on Bikes” campaign being investigated for early 2026.

1.1 Decisions required by the Neighbourhood Board

- N/A



1.2 Achievements during this period

- **LCWIP**
 - Funding allocated to Oldmedow Road scheme (removed from programme due to increases in costs) and Wayfinding project reallocated to projects across wider Towns Fund programme (£595k).
 - Gayton Road, final LCWIP scheme to be delivered as part of project, programmed to start in January 2026.
- **Active Travel Hubs**
 - Planning applications for Active Travel Hubs submitted in October 2025.
 - RIBA Stage 4 work commenced in October and due to complete in January 2026.
- Updated programme shows start of works in June 2026 with completion due across both sites in January 2027.

2. Risks and Issues

2.1 Key Risks [all red and increasing amber] – A risk something that may happen

Risk ID (1/23)	Risk Title	Description	RAG Status	Risk Category	Mitigation	Dated Comments
12	ACC Financial	Increasing project costs require changes to project scope and deliverables meaning programme unable to meet programme outcomes and deliver full benefits of the project.	A	Financial	Designs and costs to be closely monitor through RIBA Stage 4 work. Morgan Sindall to share cost update prior to completion of design stage to allow review by project QS and help feed into end of stage decision processes.	06.11.2025

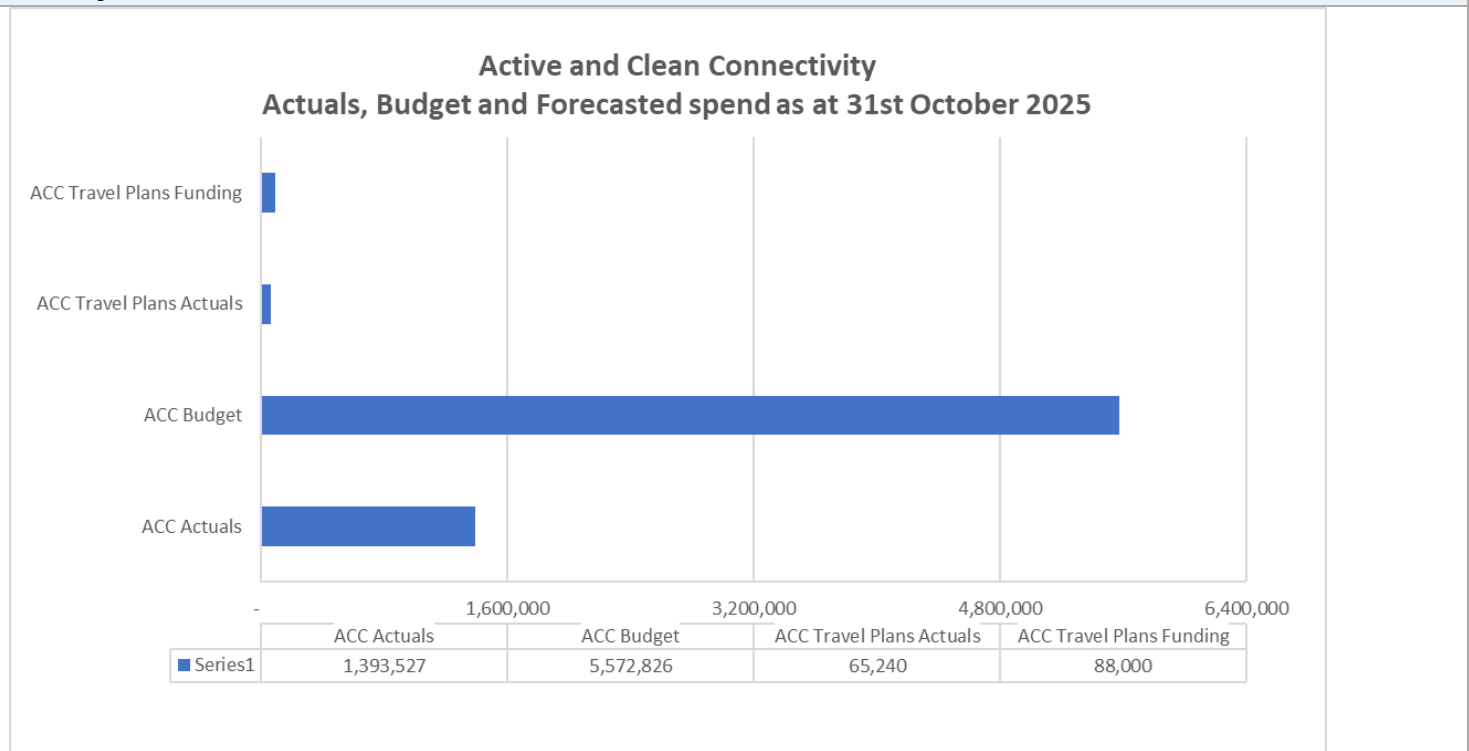
2.2 Key Issues [all red and increasing amber] – An issue something that has happened

Issue ID (0/32)	Issue Title	Description	RAG Status	Issue Type	Resolution Plan	Dated Comments
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Note: further detail on Project Risks and Issues can be found in the Risks and Issues Log.



3. Project Financials



3.1 Financial Commentary

RAG rating is currently AMBER as spend lags, although spend is committed in terms of planned works and contractual commitments.

- Overall actuals to date are £1.4m against an overall budget of £5.6m, costs in the new 2025-26 financial year from 1st April 2025 onwards is £0.3m related to contractor works and consultant costs.
- The budget has reduced from £6.2m to £5.6m this month, as a total of £595k has been approved at the latest KLN Board, to be transferred to the Towns Deal Riverfront Project to cover a large portion of the funding deficit due to increased costs and a reduction of the existing funding for the Customs House and Dry side works.
- LCWIP work continues as per planned timeline and looking to complete by end of 2025 and Active Travel Plans - sustainable Transport campaign being led by Norfolk County Council launched in May 2025 and the campaign due to run through to mid-June.

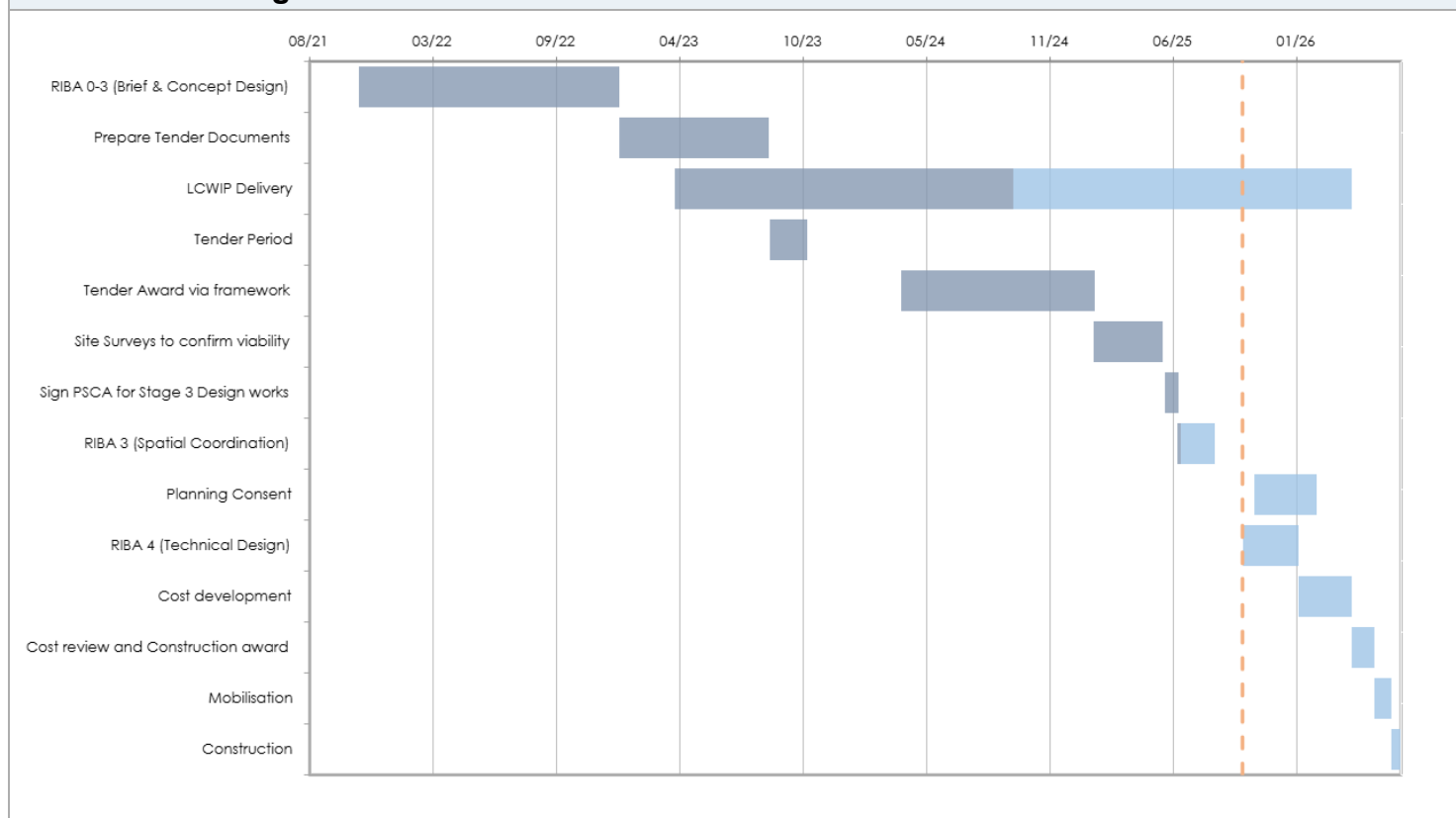
3.2 Project Contingency and Change Control

Change Ref	Description	Cost Impact	Programme Impact	Other Impact	RAG Status	Approval given by	Date of change
1	LCWIP reprioritisation of interventions	N/A – preserves budget and contingency	N/A	Clarifies delivery expected from NCC	G	David Ousby	02.12.22
2	Removal of 2 LCWIP schemes from programme to be delivered by alternative funding.	Allocated budget repurposed to wider ACC programme.	N/A – works part of current programme of LCWIP works	N/A	G	TDB	26.04.24
3	Tennyson Avenue scheme removed from LCWIP	Allocated budget repurposed to wider	N/A	N/A	G	TDB	23.08.24



	interventions to be taken by future funding.	ACC programme.				
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4. Timelines – High Level Milestones



4.1 Timelines Commentary

The current timeline RAG rating is GREEN.

- This is due to the changing in Government guidance requiring Town Deal Funding to be spent by March 2028.
- Delay to entering RIBA Stage 4 and submitting Planning Application to allow for Value Engineering exercise, these are now due for October 2025.
- There will still be an opportunity to review the project again in the autumn prior to starting RIBA Stage 5 (Construction).
- Final LCWIP works, Gayton Road Toucan Crossing, due to start in January 2026 and complete by end of March 2026.

5. Resources Commentary

Resources RAG rating showing as GREEN due to the following:

- Pulse Project Management support to the project.
- Appointment of Morgan Sindall to progress the site investigation works to progress the ATH projects

6. Communications and Engagement

Activity programmed for forthcoming months:

- LCWIP programmed works item to be highlighted on social media by NCC and BCKLWN
- Update on progress of Active Travel Hub schemes to be released alongside Planning Application in October 2025.
- NCC Sustainable Transport Communications Campaign - "Real People on Bikes" evaluation due with walking campaign being scheduled for early 2026.
- QEH scheme to be highlighted once launched as an organisational case study / stand-alone article.



7. Outputs and Outcomes

Outputs

Description	Target	Note
Total length of new cycle ways	3.555km	1.55 km
Total length of pedestrian paths improved	5.601km	4.1 km complete
Alternative fuel charging / re-fuelling points	6	
New out of town car parking spaces	50	
Cycle parking spaces	48	
New transport nodes with new multimodal connection points	2	

Outcomes

Description	Notes
Improve affordability, convenience, reliability and sustainability of travel options to and from places of work and places of interest (especially shops and amenities)	
Reduce congestion within the town	

8. Other Matters

Item	Comment
General stage progress	ATH works being progressed through RIBA Stage 4 by Morgan Sindall procured through SCAPE framework NCC delivering final LCWIP scheme in January 2026. Mobilityways delivery Travel Plans with QEH and CWA with potential to recruit additional workplaces. Option being explored if can also support delivery of ATHs.
Procurement progress	ATH – contract being progressed with Morgan Sindall via Scape Framework LCWIP – being progressed via NCC Highways Team and Service Term Contract Project Management & QS – Pulse Consult and Andrew Morton Associates appointed through Borough Councils PM and QS framework.
Proposed form of contract (e.g. JCT, NEC, Traditional, D&B)	ATH – Scape Framework NEC4 D&B, LCWIP – NCC Service Term Contract NEC4

9. Approved Documents

	OBC [RIBA 0 Approval]	Client Brief [RIBA 1 Initiation]	Resource Brief	PID [RIBA 1 Gateway]	PID Update [RIBA 2 Gateway]	PID Update [RIBA 3 Gateway]	PID Update [RIBA 4 Design]	Final PID [pre-post tender]
Status:	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane – Draft 1	ATH PID final Draft - 20.03.23	n/a
Date Approved:				NORA 31.01.22 Baker Lane 19.08.22	NORA 07.03.22 Baker Lane – RIBA combined	NORA 15.07.22 Baker Lane draft issued 16.12.22	Project board approval 20.03.23	
Approved by:	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	

Last approved document: Various, see above

Spend – Budget variance (Inc. Contingency)	Milestone Delivery RAG Status	Risk & Issue RAG status
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R	More than 10% over or under budget	R	13 weeks or more behind the critical path	R	Need immediate attention
A	Between 5% & 10% over or under budget	A	4 to 12 weeks behind the critical path	A	Needs attention before next project review
G	Within 5% of budget or less than £10k	G	4 to 12 weeks less behind the critical path	G	Can be managed