

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

|                                     |                                          |
|-------------------------------------|------------------------------------------|
| <b>Date:</b> Friday, 22 August 2025 | <b>Location:</b> KL Town Hall/MS Teams   |
| <b>Time:</b> 1:00pm                 | <b>Chair:</b> Vice Chair Kerry Heathcote |

| Attendees        |                                                                                                                                                                                                                                          |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Board Members:   | Kerry Heathcote, James Wild MP, Cllr Alistair Beales, Cllr Simon Ring, Kate Blakemore, Cllr Deborah Heneghan, Cllr Rik Martin, Laura Dunn, Graham Slater, Zach Stanford, Chris Starkie, Andrew Stevenson, Nova Fairbank, Kirsty Macleod, |
| Support Members: | Michelle Drewery, Duncan Hall, Jemma Curtis, Michelle McLean, Hannah Edge, Nicola Cooper, James Grant, Walton Mabuto, David Wiles, Sarah Parker, Connor Smalls,                                                                          |

| Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Actions |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <p><b>1. Apologies</b></p> <p>Board Members: Vicky Etheridge, PCC Sarah Taylor, Adam Taylor, Sonia Humphreys<br/>Cllr Stuart Dark, Carly West-Burnham, Bishop Jane Steen</p> <p>Support Members: Vanessa Dunmall,</p>                                                                                                                                                                                                                                                                                                                         |         |
| <p><b>2. Declarations of interest</b></p> <p>Declaration of interest were recorded for:</p> <ul style="list-style-type: none"> <li>Kerry Heathcote (School of Nursing project and signed up to the Active Travel Plan. The college is now working in heritage construction and, therefore, an interest has been declared in the Guildhall and Riverfront projects)</li> <li>James Wild MP (Riverfront project)</li> <li>Carly West-Burnham (Active Travel Plan)</li> <li>Adam Taylor (MUCH)</li> <li>Cllr Deborah Heneghan (LCWIP)</li> </ul> |         |
| <p><b>3. Introduction</b></p> <p>The Vice Chair gave an update to the Board on decisions to be made around plans for Neighbourhood item further down in the agenda to, question was raised on possibly moving the decision making as some members are unable due to summer holidays. It was agreed to proceed with the other agenda items and decide whether to make the Plan for Neighbourhood decision when the item is presented.</p>                                                                                                      |         |

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p><b>4. Minutes of previous meeting on 27<sup>th</sup> June 2025</b></p> <ul style="list-style-type: none"> <li>• <b>AGREED</b> as an accurate record.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |
| <p><b>5. Items to note – any queries from the Board</b></p> <p><b>(a) Action log</b> – Noted, JC gave an update on action 269, Riverfront Project adjustment request, which had been scheduled for submission to the government following Cabinet approval. However, an informal discussion with MHCLG advised deferring the submission, due to an imminent announcement regarding new guidance expected to be issued on the delegation of authority to local government areas to make decisions within the funding programme.</p> <p><b>(b) Forward work programme – Noted</b></p> <p><b>(c) Ministry of Housing, Communities &amp; Local Government Response – Noted</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |
| <p><b>6. Plan for Neighbourhoods</b></p> <p>a. PfN Updated Data Pack presentation</p> <p>WM presented a summary of the data pack received from MHCLG, providing the background of the pack and outlining how it will support and inform the Board's decision making regarding interventions and projects for King's Lynn. WM shared a data analysis demonstrating how the data pack aligns with the three objectives of Plans for Neighbourhoods, as well as the key areas identified within the pack. This analysis will also contribute to the development of the investment and regeneration plan currently underway. The data further presents specific metrics indicating how King's Lynn is being assessed in comparison with the rest of the country. Metrics include social trust, recorded crime, low income household, and economic activities. WM conducted a further deep dive into the data pack, highlighting significant statistics and details for the Board. Suggested actions for the Board to consider include supporting youth and family programmes, expanding action, improving access to education and skills training, and promoting community safety and cohesion initiatives.</p> <p>JW queried the Economic Inactivity rate in the data pack.</p> <p><b>ACTION:</b> WM to check the Economic Inactivity rate as queried, and feed back to the Board.</p> | <p><b>WM</b></p> |

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

### b. PfN Community Engagement update

JC provided an update of the consultation engagement, and the work that has been undertaken in gathering information from members of the community and identifying the areas where there are issues and areas unknown. A gap analysis has therefore been compiled. Since July, several key sessions have taken place with King's Lynn Area Committee and internal sessions with various officers, aimed at establishing how work can be delivered collaboratively.

An external stakeholder session was held on 9th July with wider partners from County Council Health, college, and statutory bodies. A community conference was also held in July, led by the Chair Neighbourhood Board and a member of the Board at South Lynn Community Centre, targeted at the voluntary & community sector in King's Lynn. A follow up conference is scheduled for 16 September to present the draft vision and priorities; JC invited Board members to attend if they are able.

A toolkit has also been launched and introduced to these communities to support the collection of feedback through ongoing activities and engagement. This will inform the final preparation of the regeneration plan.

Next steps include consultation on the proposed vision and priorities for the Programme during October ahead of the final submission of the Regeneration Plan.

### **The approach was endorsed by the Board**

### c. PfN Regeneration and Investment Plan update

JC did a presentation to show the timelines and priorities to develop the Regeneration plan and investment plan for submission in November. Drawing the Board's attention to the important information about the emerging priorities are, as well as identifying the priority interventions and agreeing the Local Assurance Framework. The regeneration plan is a 10-year vision that shows where, why and how the Neighbourhood Board will deliver against local challenges and opportunities through a programme of investment and local capability building over the next decade.

NC shared a diagram that shows how the consultation analysis aligns with the Plan for Neighbourhood interventions and the eight identified local priorities.

Board members had questions and observations, which were answered, and some amendments will be made to the vision from the observations. The draft Regeneration Plan incorporating the comments will come back to the Board in September.

Agreed a final decision of the final interventions to be selected from the list provided by government to be made at the September meeting.

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |
| <p><b>7. Active &amp; Clean Connectivity Project Update.</b></p> <p>JG gave an update on the progression of the ACC project. LCWIP works are under construction. The LCWIP budget is reporting underspend; two new projects have been proposed to utilise the underspend – Cycle path improvements adjacent to Strikes, wayfinding and Cycle Storage project. Active Travel Hubs; design works have progressed, but pre-application engagement with the Environment Agency, lead local authority and Drainage Board is taking longer than expected. There is an expectation for the discussions to be concluded this month (August) or early September. The Board is asked for agreement to progression of the project to RIBA 4 and planning application submission.</p> <p><b>The Board agreed that the project can proceed to the next stage.</b></p> |            |
| <p><b>8. Quarterly Risk Register Update</b></p> <ul style="list-style-type: none"> <li>• Last reviewed April</li> <li>• No significant changes</li> <li>• No proposals to change risk scores or remove any</li> <li>• Any updates shown in Italics</li> <li>• No overall movement in individual scores over the last quarter.</li> </ul> <p>AB asked that we review the format of the risk register so it's easier to review. KB suggests we look at the Risk Registers recently reviewed under the Governance Structure that has produced these with a summary sheet at the start.</p>                                                                                                                                                                                                                                                                  | <b>VAD</b> |
| <p><b>9. Finance Update</b></p> <p>Finances are on track. Cost expenditure has risen for MUCH due to the busy period of build work currently underway.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |
| <p><b>10. Project Highlight reports - covering July 2025</b></p> <p>a. <b>Programme overview</b><br/><b>Noted</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>b. <b><u>Guildhall &amp; Creative Hub</u></b><br/>Full Council made the decision to move forward with the project in July. Some funding has been awarded from Historic England and internal conversations are ongoing regarding roles and responsibility during the delivery phase.</p> <p>c. <b><u>Active &amp; Clean Connectivity</u></b><br/>Item was covered earlier on the agenda.</p> <p>d. <b><u>Riverfront Regeneration</u></b><br/>The Custom House planning application has gone in and is progressing. The team is preparing for procurement routes and contracts will be issued before the end of March 2026. Procurement is progressing on the dry side facilities as well, and the contract will be issued before the Custom House.</p> <p>e. <b><u>Rail to River</u></b><br/>The scaffolding around the adjacent building has impacted the ability for the pods to be used effectively. A planning application has been approved to add a storey to the building. Review of the operational aspects of the pods underway to refine ahead of relaunch once the adjacent building works are complete.</p> <p>f. <b><u>Multi-User Community Hub</u></b><br/>A press visit was held at the end of July. There is an amber risk concerning the issue with Anglia Water and the ability to connect to their drainage. The identified risk may result in a delay to the opening of the library, with the opening period now moved from autumn to winter, towards the end of the year.</p> |  |
| <p><b>11. AOB</b><br/>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

Meeting closed at **2:42 pm**

# KING'S LYNN NEIGHBOURHOOD BOARD

## MEETING NOTES

|                                                                                                                                                                                                         |                                                           |                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------|
| <b>After the meeting the Vice Chair agreed to the publication of the following papers:</b>                                                                                                              |                                                           |                                                                 |
| <b>5. Items to Note.</b><br>Action log – <b>AGREED</b><br>Forward work programme (Open) – <b>AGREED</b><br>Comms Update (Open) – <b>AGREED</b>                                                          |                                                           |                                                                 |
| <b>6. Plan for Neighbourhoods</b><br>PfN Updated Data Pack presentation – <b>AGREED</b><br>PfN Community Engagement update – <b>AGREED</b><br>PfN Regeneration & Investment Plan Update – <b>AGREED</b> |                                                           |                                                                 |
| <b>7. Active &amp; Clean Connectivity – EXEMPT</b>                                                                                                                                                      |                                                           |                                                                 |
| <b>8. Quarterly Risk Register Update – AGREED</b>                                                                                                                                                       |                                                           |                                                                 |
| <b>9. Finance Update – AGREED</b>                                                                                                                                                                       |                                                           |                                                                 |
| <b>10. Project Highlight reports</b>                                                                                                                                                                    |                                                           |                                                                 |
| a. <b>AGREED</b><br>b. <b>EXEMPT</b><br>c. <b>AGREED</b><br>d. <b>EXEMPT</b><br>e. <b>AGREED</b><br>f. <b>AGREED</b>                                                                                    |                                                           |                                                                 |
| <b>Date and time of next Board meeting</b>                                                                                                                                                              | <b>Friday 26 September 2025</b><br><b>1:00pm – 3:00pm</b> | <b>Town Hall, King's Lynn and</b><br><b>online via MS Teams</b> |