

P-21.12 Active & Clean Connectivity Project Highlight Report						
Project Name:	Active & Clean Connectivity	Project Manager:	Mike Auger	Project Sponsor:	Duncan Hall	Report covers period of: January 2025
Capital Code:	C9063/71609	Client Dept:	Regeneration & Economic Development	Lead Designer:	ATH – Morgan Sindall LCWIP – Norfolk County Council	
Project Code:	P-21.12	End User (if applicable):	BCKLWN Commercial Services	Cost Consultant:	ATH – Andrew Morton Associates	
				Contractor on Site:	ATH – TBC LCWIP – Tarmac	

Management Summary						
	1. Overall Status	2.1 Risks	2.2. Issues	3. Financials	4. Timelines	5. Resources
This Report	A	A	A	A	A	G
Last Report	A	R	A	R	A	A

Project Strands Summary						
	1. Overall Status	2.1 Risks	2.2. Issues	3. Financials	4. Timelines	5. Resources
Active Travel Hub Enterprise Park	A	A	A	A	A	G
Active Travel Hub Baker Lane	A	A	A	A	A	G
LCWIP Interventions	G	G	G	G	G	G
Active Travel Planning	G	G	G	G	G	G

Project Definition
Project Stage: ATH - RIBA 3 / Tender, LCWIP - Delivery, ATP – Partial completion / behavioural change
Objectives: To deliver the vision of promoting active travel as a safe and attractive modal option, reducing congestion and improving air quality.
Scope: The project will deliver a package of measures including: <ul style="list-style-type: none"> ▪ Priority schemes identified in the Local Cycling & Walking Infrastructure Plan (LCWIP), ▪ King's Lynn Enterprise Zone Active Travel Hub (EZ ATH); ▪ Baker Lane Active Travel Hub; and ▪ Active Travel Plan Fund (revenue)

1. Overall Status (high-level summary)
Overall RAG rating is Amber. <ul style="list-style-type: none"> ▪ Active Travel Hub Enterprise Zone– remains under extreme pressure both in terms of timeline and viability. Site Investigation works due to start through Feb 25 to help clarify contamination/viability questions for the Enterprise Park Active Travel site. ▪ LCWIP work is underway as per planned timeline, identified Tennyson Avenue Road crossing is being removed from the programme due to budget and timetable. Scheme to be progressed via alternate funding with Network Rail through scoping stage. ▪ Active Travel Plans – Amalgamated report shared showing overall commuting habits for King's Lynn, 6 scoping reports complete / 1 at draft stage. Work started at Queen Elizabeth Hospital (QEH) to incentivise active or shared commute via Mobilityways. College of West Anglia (CWA) progressing to encourage active travel among staff with funding request for £10,000 agreed at ACC Board. Sustainable Transport campaign being led by Norfolk County Council programmed for launch in March 2025 to encourage cycling.

1.1 Decisions required by the Town Board
<ul style="list-style-type: none"> ▪ None.

1.2 Achievements during this period

- LCWIP
 - Fairstead Cycleway improvements completed. Contractor delivery programme in progress for all the major schemes in 24-26, with exception of Tennyson Avenue. Delivery within time and budget.
 - Proposal to deliver interim schemes on Tennyson Road ahead of any future combined level crossing/signalised pedestrian/cycling crossing facility presented to Town Deal Board but decision made to focus on longer-term scheme. Discussions to continue with NCC re-opportunities for any safety improvements in area. Scheme to be removed from Town Deal programme (subject to Project Adjustment Request (PAR)).
- Active Travel Plans
 - Meetings between NCC, Lynx bus services, Mobility Ways, QEH to discuss timetabling opportunities. Potential alignment with funding if can be combined with other sustainable transport initiatives at the hospital.
 - CWA Active Travel plan work awarded funding with work now planned for early 2025.
 - Discussions progressing with NCC comms team about sustainable travel campaign planned for March 2025 focusing on journeys of 1-2miles. Campaign to utilise advertising space around the Borough and include case studies highlighting impact of work (two already identified).
- Active Travel Hubs
 - Pre-Construction Service Agreement (PCSA) signed with Morgan Sindall to progress EZ ATH site investigation works to provide clarity on ground conditions and contamination. Results due in April 25 when, depending on results, further PCSA to be progressed to develop design for EZ and Baker Lane ATH – it is hoped both sites can be developed together to enable efficiencies of scale to be realised.

2. Risks and Issues

2.1 Key Risks [all red and increasing amber]

A risk is something that may happen

Risk ID (2/23)	Risk Title	Description	RAG Status	Risk Category	Mitigation	Dated Comments
37	EZ ATH Contaminated land issues	Changes to advice on contaminated land issue may lead to existing site becoming unviable for the funding window.	A	Programme and Financial	Morgan Sindall appointed to progress site investigation work to assess extent of contamination at NOEZ ATH site. Results due at end of April 25 at which impact to project costs should be understood.	05.02.2025
15	EZ ATH Access Road	Decision on funding for ATH access on West Side of EZ.	A	Financial	1. Informal notification of grant funding of £1.3m from NCC still awaiting formal outcome. 2. Capital Appraisal form submitted for Business Rates Pool funding to progress access road.	05.02.2025

2.2 Key Issues [all red and increasing amber]

An issue is something that has happened

Issue ID (0/32)	Issue Title	Description	RAG Status	Issue Type	Resolution Plan	Dated Comments

Note: further detail on Project Risks and Issues can be found in the Risks and Issues Log.

3. Financial Summary

ACC	Current year				Total project (incl current year)			
	Approved budget 2024/25	Total spend / income to date	Current year forecast 2023/24	Current year variance between budget and forecast	Total approved budget (includes contingency)	Total spend / income to date	Forecast final spend	Projected total variance to date
	£	£	£	£	£	£	£	£

Current Month:

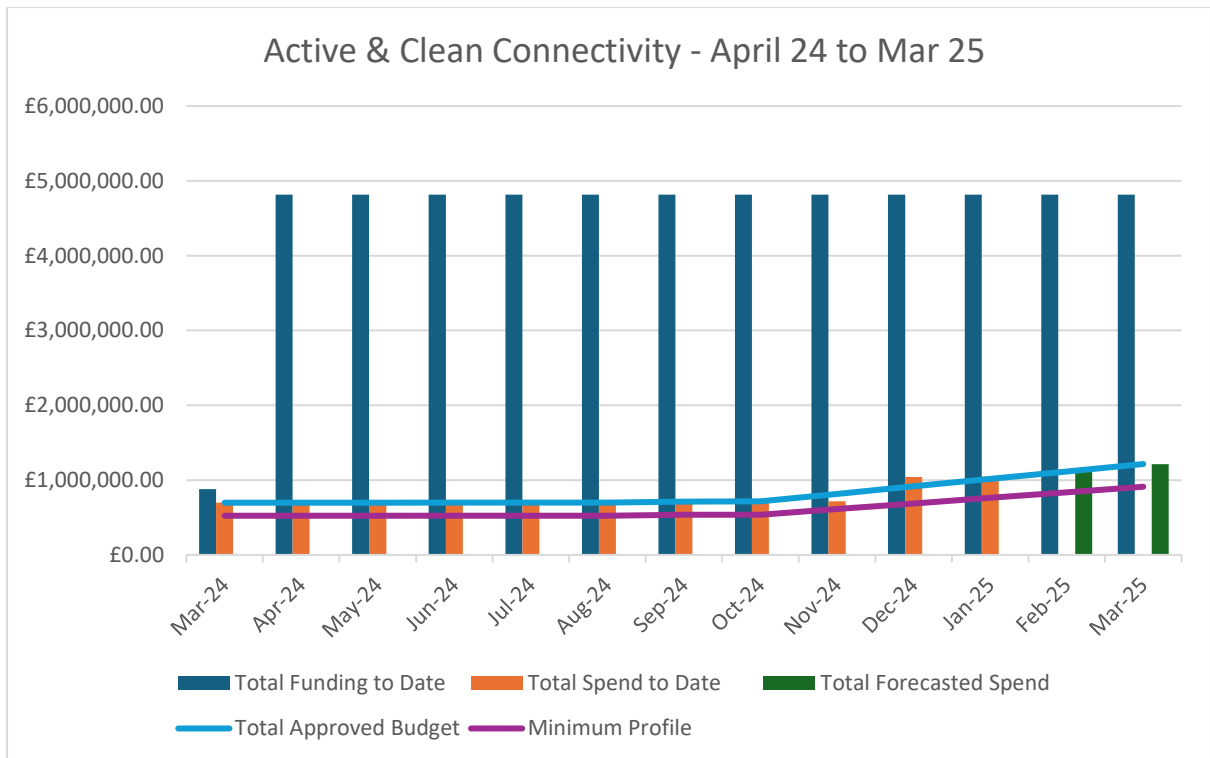
Capital Expenditure	480,000	343,663	480,000	0	6,167,626	990,577	6,167,626	0
Revenue Expenditure	37,000	0	37,000	0	88,000	51,000	88,000	0
Grant Income	-517,000	-343,663	-517,000	0	-4,232,876	-842,586	-4,232,876	0
Other Income*	0	0	0	0	-2,022,750	-198,991	-2,022,750	0

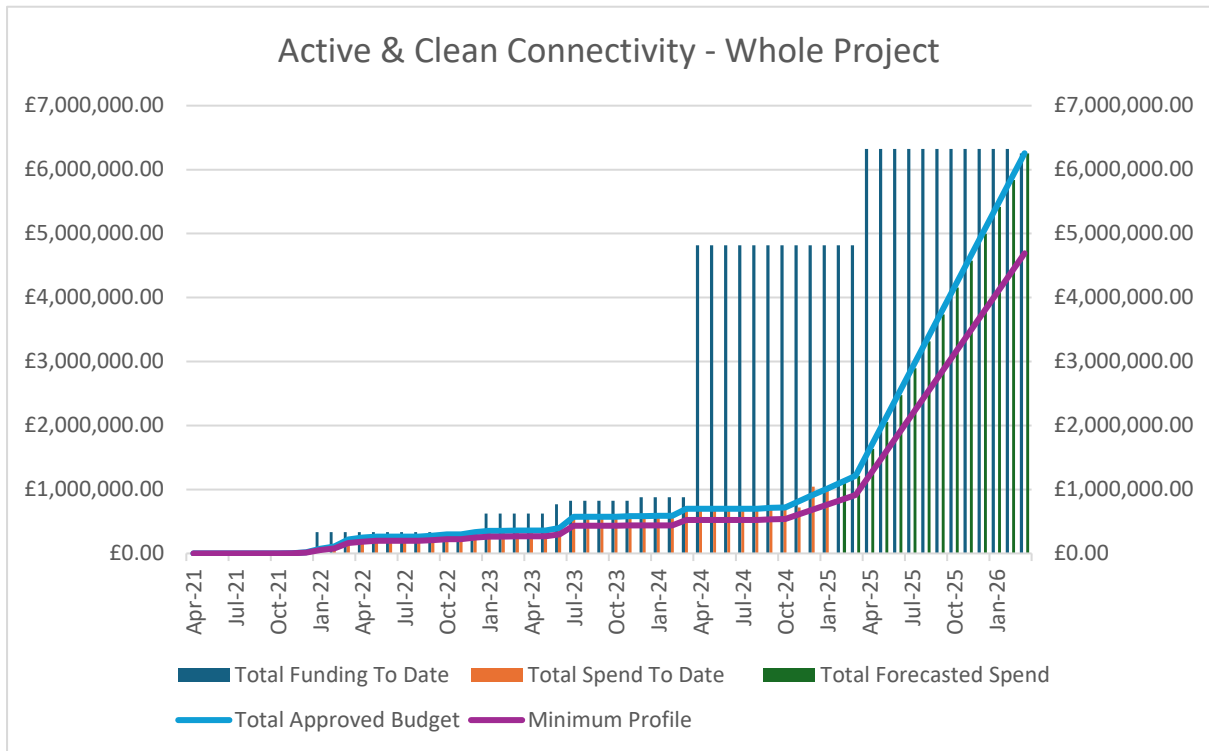
Net position	0	0	0	0	0	0	0	0
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Last Month:

Net position	0	0	0	0	0	0	0	0
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*will vary for each project





3.2 Project Contingency and Change Control

Change Ref	Description	Cost Impact	Programme Impact	Other Impact	RAG Status	Approval given by	Date of change
1	LCWIP reprioritisation of interventions	N/A – preserves budget and contingency	N/A	Clarifies delivery expected from NCC	G	David Ousby	02.12.22
2	LCWIP reprioritisation of interventions	N/A – preserves budget and contingency (schemes taken forward by alternative funding)	N/A	Clarifies delivery expected from NCC	G	Town Deal Board	22.08.24

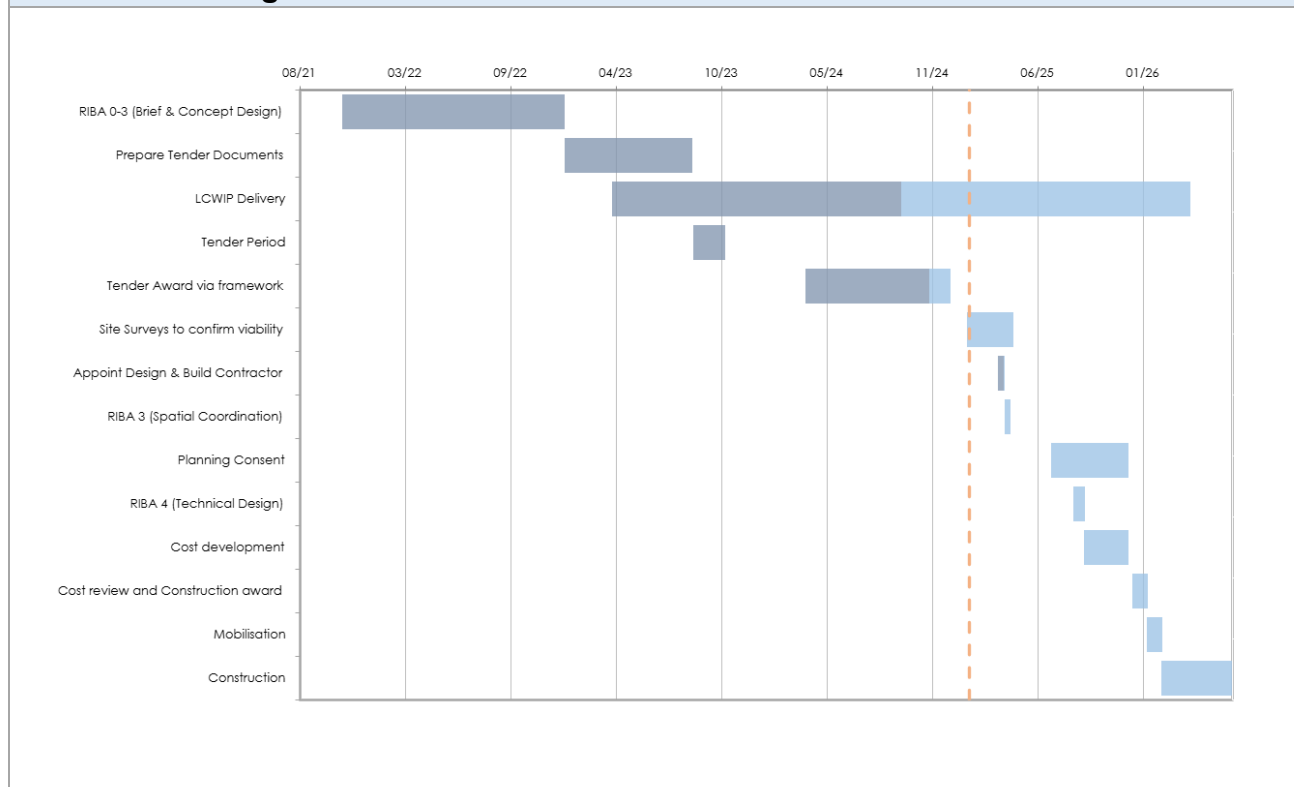
3.3 Financial Commentary

RAG rating is currently Amber as spend lags behind, although spend committed in terms of planned works and contractual commitments.

The Financial profile reflects current spend profile and LCWIP interventions, and payment to NCC for next stages of work are pending authorisation.

LCWIP and Active Travel Plans (ATP) work streams are programmed in to be completed by March 2026, however the ATH's delivery is likely to slip into financial year 26/27. Further clarity on programme and spend profile to be provided once Morgan Sindal appointed through Scape Framework.

4. Timelines – High Level Milestones



4.1 Timelines Commentary

The current timeline has an AMBER RAG rating due to risks associated with the delivery of the Enterprise Park ATH. The timelines have been updated to reflect latest programme which indicate that construction should start in financial year 2025/26 however this will be closely monitored once Morgan Sindall commences design work.

LCWIP works remain underway broadly in line with agreed revised timetable or slightly ahead in some cases monthly tracker in place from NCC and reported at project team meetings.

5. Resources Commentary

Resources showing as Green to reflect Pulse being appointed through framework to provide Project Management support to the project and the appointment of Morgan Sindal to progress the site investigation works to progress the ATH projects.

Currently there is no Town Board Champion on ACC Project Board.

6 Communications and Engagement

Activity programmed for forthcoming months:

- LCWIP programmed works item to be highlighted on social media by NCC and BCKLWN
- NCC Sustainable Transport Communications Campaign planned for March 2025
- Case study for organisations and employees undertaking active travel to be developed further.
- QEHS scheme to be highlighted once launched as an organisational case study / stand-alone article.

7. Outputs and Outcomes

Outputs

Description	Target	Notes
Total length of new cycle ways	3.555km	1.55Km
Total length of pedestrian paths improved	5.601km	0.7km complete
Alternative fuel charging / re-fuelling points	6	
New out of town car parking spaces	50	

Cycle parking spaces	48	
New transport nodes with new multimodal connection points	2	

Outcomes	
Description	Notes
Improve affordability, convenience, reliability and sustainability of travel options to and from places of work and places of interest (especially shops and amenities)	
Reduce congestion within the town	

8 Other Matters	
Item	Comment
General stage progress	Completing site investigation works at the Enterprise Zone to establish project viability ahead of progressing RIBA 3 / Detailed Design Stage for ATH works through SCAPE framework.
Procurement progress	ATH – contract to be progressed via Scape Framework PCSA LCWIP – being progressed via NCC Highways Team and Service Term Contract
Proposed form of contract (e.g. JCT, NEC, Traditional, D&B)	ATH – Scape Framework NEC4 D&B, LCWIP – NCC Service Term Contract NEC4.

9 Approved Documents								
	OBC [RIBA 0 Approval]	Client Brief [RIBA 1 Initiation]	Resource Brief	PID [RIBA 1 Gateway]	PID Update [RIBA 2 Gateway]	PID Update [RIBA 3 Gateway]	PID Update [pretender]	Final PID [post tender]
Status:	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane – Draft 1	ATH PID final Draft - 20.03.23	n/a
Date Approved:				NORA 31.01.22 Baker Lane 19.08.22	NORA 07.03.22 Baker Lane – RIBA combined	NORA 15.07.22 Baker Lane draft issued 16.12.22	Project board approval 20.03.23	
Approved by:	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	

Last approved document: Various, see above

Spend - Budget Variance (inc. contingency)	
R	More than 10% over or under budget
A	Between 5% & 10% over or under budget
G	Within 5% of budget or less than £10k

Milestone Delivery RAG Status	
R	13 weeks or more behind the critical path
A	4 to 12 weeks behind the critical path
G	4 weeks or less behind the critical path

Risks & Issues RAG Status	
R	Needs immediate attention
A	Needs attention before next project review
G	Can be managed