



# Programme Board and Town Board Meetings

## Forward Plan: 2025 – 2026

Date of Meeting	Programme Board / TDB / Project Lead mtgs	Papers to be issued	Proposed Meeting Content / Plan	Board decision to be made? Y/N
Wednesday 15 January 2025	PB	08.01.2025	<ul style="list-style-type: none"> <li>• Riverfront programme update (Abi to attend)</li> <li>• ACC LCWIP scheme decision (Mike Auger to attend)</li> <li>• Finance report (CU/MD)</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update, Chairs Update items (16/01 – last meeting in calendars)</li> </ul>	
Friday 24 January 2025	TB	17.01.2025	<ul style="list-style-type: none"> <li>• Development Session Reflections</li> <li>• Riverfront programme update (Abi to attend) (20 mins)</li> <li>• ACC LCWIP scheme decision (Mike Auger to attend) (20 mins)</li> <li>• Comms update</li> <li>• LTPT Status update (verbal) (5 mins)</li> <li>• Risk Register qtly update</li> <li>• December Project Highlight reports</li> <li>• Programme Financial update</li> <li>• Items to note (Action Log, Forward work programme)</li> </ul>	
Thursday 6 February 2025	PL	30/01/25	<ul style="list-style-type: none"> <li>•</li> </ul>	
Wednesday, 19 February 2025	PB	12/02/25	<ul style="list-style-type: none"> <li>• Report on overall movement of funds within the programme (requested at previous Chairs update)</li> <li>• ACC ATH Interim Project Update</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	



Date of Meeting	Programme Board / TDB / Project Lead mtgs	Papers to be issued	Proposed Meeting Content / Plan	Board decision to be made? Y/N
Friday, 28 February 2025	TB	21/02/25	<ul style="list-style-type: none"> <li>ACC ATH Interim Project Update</li> <li>Draft Project Adjustment Request - Riverfront</li> <li>Report on overall movement of funds within the programme</li> <li>Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 6 March 2025	PL	27/02/25	<ul style="list-style-type: none"> <li></li> </ul>	
Wednesday, 19 March 2025	PB	12/03/25	<ul style="list-style-type: none"> <li>Guildhall – End of RIBA Stage 4</li> <li>ACC Project Adjustment Request and Updated Business Case</li> <li>Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 28 March 2025	TB	21/03/25	<ul style="list-style-type: none"> <li>Guildhall – End of RIBA Stage 4</li> <li>ACC Project Adjustment Request and Updated Business Case</li> <li>Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 3 April 2025	PL	27/03/25	<ul style="list-style-type: none"> <li></li> </ul>	
Wednesday, 16 April 2025	PB	09/04/25	<ul style="list-style-type: none"> <li></li> <li>Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 25 April 2025	TB	23/04/25	<ul style="list-style-type: none"> <li></li> <li>Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 1 May 2025	PL	24/04/25	<ul style="list-style-type: none"> <li></li> </ul>	
Wednesday, 14 May 2025	PB	07/05/25	<ul style="list-style-type: none"> <li>Vice-Chair term finishes in July 2025</li> <li>Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 23 May 2025	TB	16/05/25	<ul style="list-style-type: none"> <li>Vice-Chair term finishes in July 2025</li> <li>Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	



Date of Meeting	Programme Board / TDB / Project Lead mtgs	Papers to be issued	Proposed Meeting Content / Plan	Board decision to be made? Y/N
Thursday 5 June 2025	PL	29/05/25	•	
Wednesday, 18 June 2025	PB	11/06/25	<ul style="list-style-type: none"> <li>• MUCH end of RIBA stage 5/6</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 27 June 2025	TB	20/06/25	<ul style="list-style-type: none"> <li>• MUCH end of RIBA stage 5/6</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 3 July 2025	PL	26/06/25	•	
Wednesday, 16 July 2025	PB	09/07/25	<ul style="list-style-type: none"> <li>•</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 25 July 2025	TB	18/07/25	<ul style="list-style-type: none"> <li>•</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 7 August 2025	PL	31/07/25	•	
Wednesday, 13 August 2025	PB	08/08/25	<ul style="list-style-type: none"> <li>•</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 22 August 2025	TB	15/08/25	<ul style="list-style-type: none"> <li>•</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 4 September 2025	PL	28/08/25	•	
Wednesday, 17 September 2025	PB	10/09/25	<ul style="list-style-type: none"> <li>•</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 26 September 2025	TB	19/09/25	<ul style="list-style-type: none"> <li>•</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	



Date of Meeting	Programme Board / TDB / Project Lead mtgs	Papers to be issued	Proposed Meeting Content / Plan	Board decision to be made? Y/N
Thursday 2 October 2025	PL	25/09/25	•	
Wednesday, 15 October 2025	PB	08/10/25	<ul style="list-style-type: none"> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 24 October 2025	TB	17/10/25	<ul style="list-style-type: none"> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 6 November 2025	PL	30/10/25	•	
Wednesday, 19 November 2025	PB	12/11/25	<ul style="list-style-type: none"> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 28 November 2025	TB	21/11/25	<ul style="list-style-type: none"> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 4 December 2025	PL	27/11/25	•	
Wednesday, 17 December 2025	PB	10/12/25	<ul style="list-style-type: none"> <li>• Riverfront end of RIBA stage 5/6</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 26 December 2025 <b>[CANCEL??]</b>	TB	19/12/25	<ul style="list-style-type: none"> <li>• Riverfront end of RIBA stage 5/6</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 1 January 2026 <b>[RESCHEDULE??]</b>	PL	25/12/25	•	
Wednesday, 21 January 2026	PB	14/01/26	<ul style="list-style-type: none"> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	



Date of Meeting	Programme Board / TDB / Project Lead mtgs	Papers to be issued	Proposed Meeting Content / Plan	Board decision to be made? Y/N
Friday, 30 January 2026	TB	23/01/26	<ul style="list-style-type: none"> <li>•</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 5 February 2026	PL	29/01/26	<ul style="list-style-type: none"> <li>•</li> </ul>	
Wednesday, 18 February 2026	PB	11/02/26	<ul style="list-style-type: none"> <li>•</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 27 February 2026	TB	20/02/26	<ul style="list-style-type: none"> <li>•</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	
Thursday 5 March 2026	PL	26/02/26	<ul style="list-style-type: none"> <li>•</li> </ul>	
Wednesday, 18 March 2026	PB	11/03/26	<ul style="list-style-type: none"> <li>• Guildhall end of RIBA stage 5/6</li> <li>• ACC – LCWIP workstream – end of construction/implementation</li> <li>• Standing items: Action log, Highlight reports, Risk register, Financial update (committed spend), Chairs Update items (14/11)</li> </ul>	
Friday, 27 March 2026	TB	20/03/26	<ul style="list-style-type: none"> <li>• Guildhall end of RIBA stage 5/6</li> <li>• ACC – LCWIP workstream – end of construction/implementation</li> <li>• Items to note (Action Log, Comms update, Forward work programme)</li> </ul>	