

KING'S LYNN TOWN BOARD

Date: Friday, 27 September 2024	Location: KL Town Hall/MS Teams
Time: 2:30pm	Interim Chair: Vicky Etheridge

Attendees	
Board Members:	Vicky Etheridge, Adam Taylor, Cllr Stuart Dark, Kate Blakemore, Andrew Stevenson, Nova Fairbank, Bishop Jane Steen, Kerry Heathcote, James Wild MP, Harrison McNaught, Cllr Alistair Beales, Cllr Simon Ring, Carly West-Burnham, Chris Starkie, Rik Martin
Support Members:	Oliver Judges, Duncan Hall, Michelle Gant, Ellis Farrar, Alessandra Coda, Jemma Curtis, Vanessa Dunmall, David Wiles, Hannah Edge, Ian Parkes

Minutes	Actions
<p>1. Apologies</p> <p>Board Members: PCC Sarah Taylor, Supt. Sonia Humphreys, Cllr Deborah Heneghan</p> <p>Support Members: Ged Greaves, Alexa Baker, Michelle Drewery</p>	
<p>2. Declarations of interest</p> <p>Declarations of interest were recorded for:</p> <ul style="list-style-type: none"> Kerry Heathcote (School of Nursing project and signed up to the Active Travel Plan) James Wild MP (Riverfront project) Carly West-Burnham (Active Travel Plan) Adam Taylor (MUCH and Boost) Harrison McNaught (Riverfront project) Cllr Deborah Heneghan (LCWIP) 	
<p>3. Introduction</p> <ul style="list-style-type: none"> Kate Blakemore was welcomed to the meeting as new Chief Executive for the borough council. David Wiles was also welcomed to the meeting as new Comms & Engagement Manager for the borough council. Jason Fuller had since resigned from the Board and thanks were recorded for his work and input. ACTION: Letter of thanks to be sent. 	JC

<ul style="list-style-type: none"> • A visit to the new site of the Multi-User Community Hub and Library had been held earlier in the afternoon and the Board were invited to share their reflections: <ul style="list-style-type: none"> ○ Very useful visit and thanks to NCC and Mace. ○ Imperative that the Public Realm is improved, and funding must be found for this purpose. ○ Great concept and excellent design. ○ The size and light coming through as the structure builds was very impressive. ○ Comms needed to go out as soon as possible. ○ Huge potential for the town of King's Lynn ○ <u>ACTION</u>: Letter of thanks to be drafted to MACE. ○ <u>ACTION</u>: Explore possibility of CIL funding for the Public Realm area. ○ <u>ACTION</u>: Comms to follow progress with photos. 	<p>JC JC DW</p>
<p>4. Minutes of previous meeting on 23 August 2024</p> <p>AGREED as an accurate record.</p>	
<p>5. Items to note – any queries from the Board?</p> <p>(a) <u>Action Log</u> – Noted. <u>ACTION</u>: Long outstanding actions to be removed. Resolution on comms action due next month.</p> <p>(b) <u>Comms and engagement update</u> – New logo / brand was highlighted to the Board. Noted.</p> <p>(c) <u>Forward work programme</u> – Noted.</p> <p>(d) <u>Boost – post project evaluation</u> – The Board agreed that this was a fantastic project and were pleased that the project was continuing. The current, and final, year was being funded by the Shared Prosperity Fund. A comms piece would be issued as the project concludes. <u>ACTION</u>: James Wild MP/NCC to discuss canvassing government to continue with the SPF. The findings in the report would be considered by BC/NCC when looking at budgets and funding in the future.</p> <p>(e) The Board were reminded of the two hugely successful projects delivered for the Towns Fund so far – SoNS and Boost and thanks were recorded.</p>	<p>JC</p> <p>CS/JW</p>
<p>6. Southgate STARS Project</p> <p>a) Outline business case – decision to support the scheme/letter of endorsement requested</p> <p>b) Masterplan, development sites and public realm – to note</p>	

<ul style="list-style-type: none"> • A slide pack was shared with the Board and background information given on the scheme. • The Board were asked to support the scheme and provide a letter of endorsement with an inclusion that there was a need for an uplift in funding within the letter. The Board AGREED. <u>ACTION</u>: Prepare letter of endorsement to be signed by the TB Chair. • The Board were asked to note the masterplan, development sites and Public Realm. Noted. <p><u>ACTION</u>: Comms strategy for NCC & BCKLWN going forward should emphasise all the positive regeneration elements of the project</p>	<p>JC</p> <p>DW</p>
<p>7. Long-Term Plan for Towns/Devolution update</p> <ul style="list-style-type: none"> • LTPT – The Board were advised that no news had yet been received from government on the LTPT. Work would be continued in the meantime with Comms publishing the outcomes of the engagement undertaken in the summer. The Board noted the recent consultation which was highly valuable and would be used no matter the outcome of the LTPT. • Devolution – The Board were advised that the new Government had halted the devolution deal between Norfolk and Suffolk giving the reason that the model was not to their satisfaction and that they would prefer a combined authority mayor. A meeting between Norfolk County Council’s Leader and the Minister would be held in October with a view to negotiating a Level 2 deal. 	
<p>8. Long-Term Plan for Towns – Consultation Report, Executive Summary and Comms Next Steps</p> <ul style="list-style-type: none"> • An update was provided on the feedback received from the public. Next steps were to share the consultation findings with subscribers, partners and those that were involved in delivery of the engagement activities and publish the report. <p>The Board AGREED these next steps.</p>	
<p>9.a) Town Vision and Priorities for approval 9.b) Project Long List – for approval</p> <p>(a) Town Vision and Priorities – Whilst the LTPT had been paused, the amount of value in the work carried out so far was noted and officers would be ready to respond</p>	

once funding decisions were released. A revised list of the priorities and projects were shared with the Board for their approval. Metro Dynamics joined the Board meeting at this stage and shared the updated slide pack.

Comments were invited on any additions that should be reflected.

- Digital connectivity needs to be included for improved connectivity and accessibility.
- Improving connectivity and accessibility – improve wording around congestion.
- Improved town centre visitor experience – need to remove ‘visitor’ so that residents feel included.
- Age-appropriate facilities – More prominence to be placed on partnerships.

- Comparisons to be included around the Town Investment Plan and projects that have been completed since then.
- Make clear that the projects will take a long time to complete.
- Add in that King’s Lynn is about to become a ‘Marmot’ town.
- Retail – replace aim to increase retail with aim to increase mixed use to make the town vibrant and attractive to residents. Add the residential offer within the mixed-use priority.
- Need to enhance the wording around green spaces.
- Although active travel is encouraged, the transport system (cars/buses) needs to be reflected.
- As the town/area is expanding with so many more homes being built, it’s important to stress the need for more active travel over standard transport means. Active travel links everything together for the town, not to mentioned health and wellbeing as a priority.
- Raising aspirations and skills should be included.

Metro agreed to enhance the priorities with the Board’s comments.

(b) Project long list – The Board were invited to comment on anything that is missing or doesn’t belong.

The Board **AGREED** to review the long list once the (a) had been reworded and the Board had re-looked at list once categorised under the revised priorities.

Resourcing/revenue funding for implementation of the Cultural and Heritage plan should be included.

ACTION: JC agreed to enhance the long list and bring back to a future board meeting.

JC

10. KL High Street works - update

<p>Negotiations were ongoing. The team have now been asked to report back to October's meeting with a clear outline of timescales for resolution and what would be done. Meetings between BC and County Highways had begun with a steer towards resolution being sooner rather than later. <u>ACTION:</u> KB/OJ to discuss separately.</p>	<p>KB/OJ</p>
<p>11. Programme financial support - update</p> <p>No financial information was available or included within the highlight reports due to capacity issues, but they would be included in October's meeting.</p>	
<p>12. Project highlight reports</p> <p><u>ACC</u> Updated cost plan received regarding the 2 site options for the ATH on the Enterprise Zone. The project team recommend pursuing the next RIBA stage with the preferred site for a couple more months before a PAR is submitted. <u>ACTION:</u> Note to be circulated to the Board. The Board were further advised that government have confirmed that, as long as the ATH is under contract for delivery by March 2026, Towns Fund monies would be eligible.</p> <p><u>Guildhall and Creative Hub</u> Focus on engaging with the CIO charity and developing the relationship to be able to move forward with business planning. Also looking to engage with senior officers at the National Trust for further support. Good engagement with Historic England and expecting a positive response in November. Meeting next week regarding fundraising.</p> <p><u>MUCH</u> The mast has been removed and the planning application has now been submitted.</p> <p><u>Rail to River</u> Good interest on the pre-marketing of the pop-ups. Working on a resolution for the tree planting.</p> <p><u>Riverfront</u> Planning application due to go to committee in October for Devil's Alley. Positive feedback from Historic England on the Custom House received which will be discussed at the next project board before feedback and next steps are presented to the Town Board. <u>ACTION:</u> Add Riverfront as an agenda item to the October meeting.</p>	<p>JC</p> <p>VAD</p>
<p>13. Recruitment of additional Board members – decision required re timing and interview panel members</p> <p>Recruitment to go out for two (or more) members shortly.</p> <p>Mini recruitment campaign will go out with the new branding and photographs of live projects. Press promotion, paid social media, newspaper advert, and videos to be used on</p>	

<p>Linked In. An e-shot also to be shared with the Board to send out to colleagues and business partners. ACTION: Private business board members also to add information to their newsletters. Get Involved Norfolk would be a good medium to advertise via. DW advised some minor amends to be made to the pack.</p> <p>Nomination of shortlisting panel to include TB Chair, BC Chief Executive and the Board AGREED Nova Fairbank would be the additional member of the panel.</p>	<p>DW</p>
<p>14. Frequency/type of meetings – for Board discussion</p> <p>Frequency of board meetings was discussed, board members determined not to agree any changes at the moment. Agreed that this could be discussed further at the next Board development session with Kate Willard.</p>	
<p>15. Agreement to publication of exempt reports</p> <ul style="list-style-type: none"> • Action Log – agreed to publish. • Boost – post project evaluation – agreed to publish. • Southgate STARS project – to remain exempt. • LTPT Consultation Report – to remain exempt. • Town Vision and Priorities – to remain exempt. • Project Long List – to remain exempt. • Project highlight reports – agreed to publish. • Recruitment of additional board members – agreed to publish. 	
<p>Date and time of next meeting:</p> <p>Friday 25th October 1-3pm Town Hall</p>	

Meeting closed at 4:30pm