

KING'S LYNN TOWN BOARD

Date: Friday, 23 August 2024	Location: KL Town Hall/MS Teams
Time: 1pm	Interim Chair: Kerry Heathcote/Jason Fuller

Attendees	
Board Members:	Nova Fairbank, Bishop Jane Steen, Kerry Heathcote, Jason Fuller, James Wild MP, Supt Sonia Humphreys, Harrison McNaught, Cllr Alistair Beales, Cllr Deborah Heneghan, Cllr Simon Ring, Carly West-Burnham, Chris Starkie, PCC Sarah Taylor, Rik Martin
Support Members:	Oliver Judges, Duncan Hall, Ged Greaves, Michelle Drewery, Michelle Gant, Ellis Farrar, Fiona Tuck, Kerry Murray, Jemma Curtis, Vanessa Dunmall, Mick Lazarus, Heather Northey, Verity Bennett

Minutes	Actions
<p>1. Apologies</p> <p>Board Members: Vicky Etheridge, Adam Taylor, Cllr Stuart Dark, Lorraine Gore, Andrew Stevenson,</p> <p>Support Members: Alexa Baker, Duncan Hall, Hannah Edge</p>	
<p>2. Declarations of interest</p> <p>Declarations of interest were recorded for:</p> <ul style="list-style-type: none"> • Kerry Heathcote (School of Nursing project and signed up to the Active Travel Plan) • James Wild MP (Riverfront project) • Carly West-Burnham (Active Travel Plan) • Jason Fuller (Riverfront project) • Adam Taylor (MUCH and Boost) • Harrison McNaught (Riverfront project) • Cllr Deborah Heneghan (LCWIP) 	
<p>3. Introduction</p> <p>K Heathcote welcomed everyone to the meeting. She and J Fuller were acting as joint interim Chairs in V Etheridge's absence.</p> <p>M Lazarus was introduced to the Board, officer support and advisor from MHCLG.</p>	

<p>4. Minutes of previous meeting on 26 July 2024</p> <p>AGREED as an accurate record.</p>	
<p>5. Items to note – any queries from the Board?</p> <p>(a) <u>Action Log</u> – Noted.</p> <p>(b) <u>Comms and engagement update</u> – Noted.</p> <p>(c) <u>Forward work programme</u> – Noted.</p>	
<p>6. Long Term Plan for Towns</p> <p>The LTPT remains paused as directed by the new government. An update from the consultation undertaken in July was presented by M Gant, and F Tuck and E Farrar of Metro Dynamics presented the strategic priorities of the Board going forward.</p> <p>(a) Consultation and Engagement report – for approval M Gant presented her consultation report and findings. Board discussions then ensued. Consistency within the findings was positive, as was the age range of respondents, and the Board were assured that engagement would continue. Further discussions took place around the results noted for King’s Lynn’s retail offer. <u>ACTION:</u> A further breakdown on respondents’ thoughts around safety and security was requested as well as specifics around what the public wanted from a sports perspective. Further breakdown of healthcare provision needs was also requested.</p> <ul style="list-style-type: none"> • 1,100 respondents were noted but, as a percentage of the west Norfolk population, the number of respondents was considered minimal. • The Board felt that a much larger response from the young was needed to make informed decisions on the future of the town and ways in which it could be worked into the curriculum for schools and colleges would be investigated. A youth board was also under consideration. • Repurposing was a project at the inception of the Board but due to lack of available premises, the project was deferred; questions were raised around other towns and how they had tackled repurposing. <p>(b) Project selection criteria – for approval The Board were requested to reconsider the priorities within the investment plan that was put together in 2021 – was it still relevant, did it need updating, was anything missing. The Board AGREED that the plan needed to be specifically tailored to include the town’s offering, its historical connections, its community assets etc. Metro Dynamics then outlined the proposed process for how projects should be assessed for the allocation of LTPT funding.</p>	<p>M Gant</p>

<p>The Board AGREED to postpone further work on the consultation and project selection until further announcements on the LTPT were released by government. Update to be provided at September Board meeting.</p>	
<p>7. ACC – Project options – decision required</p> <p>The Board were updated on all elements of the ACC project. Following access to further funding, an underspend of circa £400,000 was identified within the LCWIP element of the project which could be used towards a reserve list of alternative projects or reallocated elsewhere, for example the active travel hub. The Board were asked to consider how the underspend should be utilised.</p> <ul style="list-style-type: none"> An update on the recent meeting with Network Rail was given to the Board and they were invited to consider whether to utilise £100,000 of the underspend on producing a scoping report with emphasis on the safety requirements for Network Rail to even consider adding this project to their list of national safety update schemes. If the decision was not to continue with this element, another £400,000 would be available to reallocate. ACTION: (i) Explore with the NCC active travel team any funding that might be available to support the scoping work; and (ii) take the Board’s alternative ideas for crossing points, that do not involve Network Rail, to WSP for review. The Board were then updated on the preferred site for the active travel hub on the Nar Ouse regeneration area where the land had been identified as contaminated. Options were provided to the Board for their consideration. ACTION: Re-submit the costing figures in a more detailed and clearer way to better inform the Board prior to their decision. <p>The Board were asked to make a decision on how to utilise the possible £800,000 underspend. The Board AGREED to withhold their decision until the extra information requested above was received.</p>	<p style="text-align: center;">H Northey</p> <p style="text-align: center;">H Northey</p>
<p>8. MUCH – End of RIBA Stage 4 – for approval</p> <p>An update was shared with the Board. The project is on schedule to be completed and ready to open in September 2025.</p> <ul style="list-style-type: none"> The façade would have red tones to complement other buildings in the vicinity. The mast would be removed by the third week of September. NCC had taken on the risk around planning permission and mitigation was in place. Extra funding to focus on the public realm to ensure the area is in keeping was raised. 	

<ul style="list-style-type: none"> Naming of the building would be discussed by the project board in the next few weeks. <p>The Board AGREED to the project continuing as planned.</p>	
<p>9. Project highlight reports – covering July 2024</p> <ul style="list-style-type: none"> (a) Programme overview – no changes from the previous report. (b) Active & Clean Connectivity – See Item 7. above. The Board were further requested to agree to the procurement of the Baker Lane Active Travel Hub separately from the Nar Ouse ATH. The Board AGREED. The Board were advised of works planned for the Gaywood area in terms of active travel. (c) Guildhall & Creative Hub – Feedback from the Delivery Associates Network had been incorporated into the draft project adjustment request. Awaiting a senior officer from MHCLG to confirm the process of submission of the request. The planning application has been submitted and the Board were invited to comment via the portal. Determination is expected in early October. Report on media coverage following further historical findings to be shared with the Board in due course. (d) Multi-User Community Hub – See Item 8. above. <u>ACTION:</u> Arrange some comms around naming the building. (e) Rail to River – Marketing to promote the project is due to be released in September. Continuing to look at more green space being added. Pop-ups expected to be open in early/mid-September. (f) Riverfront Regeneration – Still awaiting feedback from Historic England on revised plans for the Customs House before planning permission is sought. Planning application for Devil’s Alley is in and will be going to October’s Planning Committee. 	M Gant
<p>10. Programme financial position – for approval</p> <p>An update on spend to date was reported. Slipping a little behind on spend due to the delays around the ACC and Riverfront projects. Close monitoring would continue.</p>	
<p>13. Agreement to publication of exempt reports</p> <ul style="list-style-type: none"> Action Log – AGREED to publish. LTPT consultation and engagement report – AGREED to remain exempt whilst pause in place by government. Project selection criteria – AGREED to remain exempt as a draft document. ACC options report – AGREED to remain exempt whilst awaiting further information. MUCH report – AGREED to publish. Highlight Reports – AGREED to publish. Programme Financial Position – AGREED to publish. 	

<p>Date and time of next meeting:</p> <p>Friday, 27 September 2024, 12:30 – 4:30pm (meet at The Place)</p> <p><u>ACTION:</u> Reminder to all Board members to either bring safety footwear for a tour of the MUCH site on 27 September or advise CEX PA of shoe size.</p>	<p>ALL</p>
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Meeting closed at 3:00pm