

# King's Lynn Town Deal - Skills Forum

## Meeting Minutes

<b>Date</b> Wednesday 15 <sup>th</sup> March 2023	<b>Location</b> Microsoft Teams
<b>Time</b> 14:00-15:00	<b>Chair</b> David Pomfret

<b>Attendees</b>	<b>Apologies</b>
David Pomfret (DP) - CoWA Duncan Hall (DH) - BCKLWN Hannah Edge (HE)- KL Multi-user Community Hub Jo McKenzie-English (JMKE) - NCC Boost Team Lisa Taylor (LT) - NCC Boost Team Ruth Royle (RR) - NCC Boost Team Gill Mason (GM) - DWP Verity Bennet - NCC	Debbie Gates - BCKLWN Denise Saadvandi - Adult Learning Jan Pitman - Norfolk Museum Service Jemma Curtis - BCKLWN Laura Bowater - UEA Nicci Broughton - DWP Robert Jakeman - West Norfolk CCG Carl Fiander – Adult Learning Thomas Humphries - NCC

Minutes	Actions
<b>1. Welcome and Apologies</b>	
<b>2. Previous minutes confirmed</b>	
<p><b>3. King's Lynn Youth Retraining Pledge/Progress update</b></p> <p>Ruth Royle, Lisa Taylor, and Joanne McKenzie-English presented an update on the project, including an update on participants, past and future activities.</p> <ul style="list-style-type: none"> <li>• 200 young people are now registered with the project</li> <li>• 3 new courses developed with 1 in the pipeline</li> <li>• Announcement of name change from Kings Lynn Youth Retraining Pledge to Boost. Created alongside Graphic Design CWA students.</li> <li>• Appointment of Student Mental Health Practitioner</li> <li>• Recruited new Project Activity Coordinator</li> <li>• New promotional material sent to employers</li> <li>• Continuing to link with other support networks.</li> </ul> <p>A video was shared to the group of a participant case study. This young person had completed the Workshop course for</p>	<p><b>The presentation to be circulated with the minutes. (Boost Team)</b></p>

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confidence building and the video showed the difference the project is making.

**DP** has confirmed that courses not currently running can be included as new courses as without the project support, they would continue not to run.

Comments were made by the group about the fantastic work from both **LT** and **JMKE**

**HE** commented that it would be useful to see where referrals are coming from as this may open other funding opportunities

**Follow up with referral routes to feedback for funding streams (Boost Team)**

#### **4. Multi-User Community Hub (MUCH) update**

**HE** delivered a presentation on the MUCH, a sister project to KLYRP, funded by the Town Deal and NCC, to provide an update and discussion on how skills work can support the project.

**HE to provide presentation**

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### 5. AOB and member updates

- **RR** Will circulate TOR and look at membership
- **DH** shared about the positive visit for the School of Nursing

### 6. Date of next meeting

7th June 2023 - TEAMS