

# King's Lynn Town Deal Board

## DECLARATION OF INTEREST FORM

The public is entitled to expect the highest standards of conduct from the King's Lynn Town Deal Board (KLTDDB) as outlined by the Ministry of Housing, Communities and Local Government (MHCLG). It is recognised that the integrity of the Board rests on mutual trust and respect between Members and members organisations. Borough Council of King's Lynn & West Norfolk (BCKLWN) places particular emphasis on the quality of this relationship and undertakes to maintain a climate in which mutual trust and respect can thrive. As part of this process it is important that staff make any necessary declarations of interest.

KLTDDB members must give notice in writing of any financial or non-financial interests which are clear and substantial and which could bring about a conflict with the Board and BCKLWN's interests.

In addition, membership or acting as an officer (honorary or otherwise) of any secret society (as defined below) should be notified in writing as above whether or not a demonstrable conflict of interest with the KLTDDB or BCKLWN's interests arises or may arise.

For the purposes of the Code of Conduct, a secret society is defined as being:

Any lodge, chapter, society, trust, regular gathering or meeting, which;

- is not open to members of the public who are not members of that lodge, chapter, society, trust, regular gathering or meeting;
- includes in the grant of membership an obligation on the part of the member with a requirement to make a commitment (whether by oath or otherwise) of allegiance to the lodge, chapter, society, trust, regular gathering or meeting; and
- includes, whether initially or subsequently, a commitment (whether by oath or otherwise) of secrecy about the rules, membership or conduct of the lodge, chapter, society, trust, regular gathering or meeting.

All interests recorded by BCKLWN are logged in a register of declarations of interest which is maintained by the council's Monitoring Officer and in the interests of openness and transparency, will be available for public inspection on the website.

Once you have completed the form please return it to [democraticservices@west-norfolk.gov.uk](mailto:democraticservices@west-norfolk.gov.uk)

<b>King's Lynn Town Deal Board Register of Interests</b>		<b>Notes</b>
<p>Name: .....Jane Steen.....</p> <p>It is a breach of the Code of Conduct You must register your interests and interests of your spouse or civil partner or a person with whom you live as a spouse or civil partner.</p> <p>This form will be published on the Borough Council website.</p> <p style="text-align: center;"><b>Registered Interests</b></p>		<p>(a) Please state in full the names of any organisations referred to rather than use abbreviations or acronyms.</p> <p>(b) Please if possible type your responses.</p> <p>(c) Where there is no interest please write "NONE".</p> <p>(d) There is no need to register "sensitive information" provided the Authority's Monitoring Officer agrees. "Sensitive information" is information which, if made public, could lead to you or a person connected to you being subjected to violence or intimidation.</p>
<b>Employment</b>	<p>(a) Any employment, office, trade, profession or vocation</p> <p>As Bishop of Lynn, I receive a stipend from the Church Commissioners for England and Wales. I live in a house belonging to the Diocese of Norwich Board of Finance for the better performance of the duties of the office I hold. I receive expenses of office and the use of a car from the Church Commissioners for England and Wales.</p>	<p>This includes membership of other public bodies, company directorships or trusteeships etc but only if you receive payment or other gain (including expenses) in return.</p>

<b>Shareholdings</b>	<p>Names of any company or other body which has a place of business or owns land in King's Lynn &amp; West Norfolk Borough Council's area and in which I have shares or other securities with a nominal value of more than £25,000 or are more than 1% of the total issued share capital or of any one class of share capital</p> <p>None known</p>	
<b>Contracts</b>	<p>Contracts with King's Lynn &amp; West Norfolk Borough Council's and myself (or spouse or partner) <u>or</u> a firm in which I (or my spouse or partner) is a business partner, <u>or</u> a company of which I (or my spouse or partner) am a director <u>or</u> a company or other body in which I (or my spouse or partner) has a shareholding as defined above</p> <p>None known</p>	<p>List contracts which are for goods, services or works. Do not list contracts which have been completed.</p>
<b>Land and Property</b>	<p>Address or description of the following :</p> <p>(a) Premises in King's Lynn &amp; West Norfolk Borough Council's area which are owned or leased or in which there is another beneficial interest.</p> <p>None</p> <p>(b) Premises let by the Authority to a firm or company in which I (or my spouse or partner) is a business partner or director or has a shareholding as defined above.</p> <p>None</p>	<p>This is wide enough to include your houses, flats and moorings. It also includes land held in trust for you.</p> <p>If necessary, in order to clearly identify your land, a plan should be attached edging it in red.</p>

	<p>(c) King's Lynn &amp; West Norfolk Borough Council's area in respect of which I have a licence to occupy for at least a calendar month.</p> <p>N/a</p>		
<p><b>Lobby Groups</b></p>	<p>I am a member of these groups which seek to influence public opinion or policy:</p>	<p>None</p>	<p>These include:</p> <ul style="list-style-type: none"> <li>• political parties</li> <li>• bodies such as Friends of the Earth, Countryside Alliance, etc (if applicable)</li> <li>• trade unions</li> </ul>
<p><b>Clubs and Societies</b></p>	<p>I am a member of these clubs and societies:</p> <p>The Oxford and Cambridge Club</p> <p>The All Souls Ecumenical Club</p>		


<b>Gifts and Hospitality</b>	<p>I have received a gift or hospitality worth £25 or over from the following persons or bodies or other organisations:</p> <p>Since June 2021 from colleagues on the Bishop of Norwich's staff team, not employed by any government body:</p> <p>One gift of a rose plant from Tesco  One gift of two miniature roses from Waitrose  One Christmas gift each of:</p> <ul style="list-style-type: none"> <li>• a scented candle (John Lewis Partnership)</li> <li>• a jar of homemade quince and cardamom jelly</li> <li>• Three bars Montezuma chocolate</li> <li>• One box Divine taster bars of chocolate</li> <li>• a bottle of wine, value and place of purchase unknown</li> </ul>	<p>This section only applies to gifts or hospitality received in your capacity as a Member of the Authority.</p> <p>You do not have to specify the nature or value of the gift or hospitality but you may do so if you wish.</p> <p>If you are not sure of the value of the gift or hospitality, please estimate it.</p> <p>Also, you should register an accumulation of small gifts from the same source over a short period which add up to £25 or over.</p>

Signed: .....  .....

Name: ..... JANE STEEN .....

Dated: ..... 14<sup>TH</sup> April 2022 .....

Received by Monitoring Officer

Signed: .....  .....

Dated: ..... 17/06/2022 .....