

St Georges Guildhall and Creative Hub Community and Stakeholder Group

Meeting Minutes

Date Thursday 03 June 2021	Location Via Microsoft Teams
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Attendees	Apologies
<p>Duncan Hall, Assistant Director Housing, Regeneration & Place, BCKLWN</p> <p>Cllr Miss Lesley Bambridge, Ward Member</p> <p>Cllr Michael De Whalley, West Norfolk Disability Information Service</p> <p>Cllr Mrs Elizabeth Nockolds, Ward Member</p> <p>Mrs Louise Godfrey, Regeneration and Economic Development Project Support Officer, BCKLWN</p> <p>Andrew Jarvis, King's Lynn Shakespeare Festival</p> <p>Adrian Parker, Friends of St Nicholas Chapel</p> <p>Colin Clifton, Shakespeare's Guildhall Trust</p> <p>Michael Hankinson, Creative Hub Stakeholder</p> <p>Ivor Rowlands, King's Lynn Community Cinema Club</p> <p>Anita Carnell, Creative Hub Stakeholder</p> <p>Ema Holman, Creative Hub Stakeholder</p>	<p>Michael Baldwin - Chair</p> <p>Rachael Williams (Stories of Lynn / Kick the Dust)</p> <p>Rachel Drury – Collusion</p> <p>Mark Fuller – BCKLWN</p> <p>Doreen Leventhall, King's Lynn Town Guides</p> <p>Pat and Kirsty Isbill – Riverside Restaurant</p> <p>Amanda Arterton, West Norfolk Gilbert and Sullivan Society</p> <p>Nick Baalam, Vice Chair King's Lynn Preservation Trust</p>

Minutes	Actions
<p>1. Introduction</p> <p>1.1 Duncan hall explained to the group that Michael Baldwin sends his apologies, he states that while the group is not council led, he is happy to step into the role of Chair temporarily. He asked that introductions were made by members who had not been present before.</p> <p>1.2 Anita Carnell introduced herself and explained her interest in the local textile industry in particular weaving.</p>	
<p>2. Minutes of Last Meeting</p> <p>2.1 Colin Clifton referenced point 3.3 of the previous minutes and asked whether Michael Baldwin had provided the information as to why the Guildhall was not included within the scope of the report by Hudson Architects. Duncan Hall stated that he would investigate.</p> <p>2.2 Colin Clifton also requested that paragraph 3.25 be amended to remove 'Tim Fitzhigham – a member of SGT'. He stated that Tim Fitzhigham is not a member of SGT.</p>	
<p>3. Revised Terms of Reference (TOR)</p> <p>3.1 Duncan Hall asked if anybody had any thoughts on the Terms of Reference revisions.</p> <p>3.2 Ivor Rowlands stated that he had not had the chance to read them in detail but asked for the background. Duncan Hall said that he would need to refer to Jemma Curtis as to why the TOR had been revised.</p> <p>3.3 Adrian Parker said that the changes hadn't been discussed but that he felt the second paragraph could be misinterpreted. He couldn't see the changes to paragraph 3. Duncan Hall to discuss with Jemma Curtis.</p>	

<p>3.4 Ema Holman stated that the point of the presentation from Hudson Architects pointed to issues with the White Barn being a creative hub but that the TOR appears to imply that a creative hub was already decided for the White Barn so was unsure why this was in the TOR. Duncan Hall explained that the White Barn was not the end of the story for potential for a creative hub but it was a starting point.</p> <p>3.5 Alistair Inskip stated that paragraph 3 was an insertion, but he felt that it didn't help with community inclusion and that it narrowed the purpose of the group. He went on to state that while there were longer term idea's, there were several possibilities which could be place in time for Summer. Duncan Hall stated that he was in discussions regarding meanwhile uses. He stated that Norfolk County Council were working to access some of the Community Renewal fund for creativity. Alistair Inskip requested he be consulted.</p> <p>3.6 Ivor Rowlands agreed with Adrian Parker and re-iterated that there had been no discussions surrounding the amendments to the TOR and that these revisions appear to move the document from being a Terms of Reference to being a strategy which shouldn't belong in a TOR for the group.</p> <p>3.7 Duncan Hall acknowledged the strong views of the group relating to the TOR and requested that details be emailed to VisionKL@West-Norfolk.gov.uk so that these can be circulated and an agreement reached.</p>	
<p>4. Presentation by SGT</p> <p>4.1 Colin Clifton explained that he was going to share a presentation from the Shakespeare Guild Trust and that Louise Godfrey was going to change the slides when necessary. He continued by stating that Leaflets on the vision of the SGT were available at the Guildhall and video's were available on YouTube.</p> <p>4.2 Colin Clifton presented.</p> <p>4.3 Duncan Hall commented that the Educational development around activities at the Guildhall provided a strong strategic case for funding and that it would be an important strand to investigate. He stated that the group needed to consider the sensitivities around existing users and that inclusivity was strong. He stated that a Heads of Agreement needed to be created and bought together to understand the holistic approach to the site and to agree the vision for the site.</p> <p>4.4 Colin Clifton shared his educational background with the group and stated that he has a lot of awareness in this sector. He stated that he is happy to bring companies to the table. He explained that a Heads of Agreement is more of a route and that if people signed it they are in agreement with the plans.</p> <p>4.5 Anita Carnell thought the presentation from SGT was good, however she mentioned that it appears to be weighted towards performing arts, having an interest in crafts, she stated that West Norfolk had an abundance of crafts such as weaving and blacksmiths and asked if they were considered in the vision. Colin Clifton replied that there shouldn't be any barriers as long as the proposed was sustainable and that this was an open forum to join.</p> <p>4.6 Ivor Rowlands stated that it was great to see new faces in the group and that there were 5 members of SGT in the group, he stated that the vision wanted to 'tap into' the widest community engagement and that the Guildhall was there to serve the community. He continued that any commercial aspect would need to be sustainable but that the Shakespeare link would assist with funding.</p>	

<p>4.7 Ema Holman said that the Vision from SGT was really ambitious and that when she was running the Guildhall, they didn't run half of what was planned but each event was heavily resourced. She mentioned the need for longer term sustainability and said that she would like to see more detail.</p> <p>4.8 Colin Clifton agreed with Ema but mentioned the bigger issue of cash flow. He believes that the sustainability would follow after the Heads of Agreement were signed and that this was a route map to start getting stuff done. He stated that how a strategy is implemented is dependent on how successful it is ultimately and that overheads would increase unless a route map was in place.</p> <p>4.9 Ema Holman mentioned that groups would work individually and asked how that would work.</p> <p>4.10 Ivor Rowlands agreed with Ema and stated that there were some really big challenges ahead but that it is key that SGT are single minded about management and sustainability and that things could be done. He mentioned a centralized management and finance that would ensure that everything that happened on the site would help to support the rest of the site, that any food, beverage or retail unit can raise funds for the site as a whole. He stated that capital investment was required and that the borough council were single minded in seeking funding streams but that private trusts were better to be collected by SGT and that there needed to be a joined up approach so that all funding from all streams could be collated. Ivor is keen to get the Heads of Agreement signed as quickly as possible so that more capital funding could be gained.</p> <p>4.11 Adrian Parker made it clear that SGTs vision is currently a concept and that all grants would need to be worked on with business planning. He mentioned that certain concepts would need focus as it wouldn't be possible to achieve everything on this one site.</p> <p>4.12 Duncan Hall was mindful of the time, however explained the current capacity issues at the council. He explained that he had agreed with Norfolk County Council 1 dedicated person to offer support for 2 days a week who would collect thoughts and offer more engagement. A process would need to be agreed so that the most appropriate people could work on the business plan and only by business planning would the work move forward.</p>	
<p>5. Any other business</p> <p>5.1 Alistair Inskip asked why the meetings were limited to an hour long and asked what had happened to the proposed online forum. Duncan Hall explained that the council don't currently have capacity for more that that resources have been identified so hopefully the group would be able to move forward</p> <p>5.2 Ivor Rowlands stated that not having access to an online forum was making things difficult and suggested that ideas should be shared by email, he stated that the group were happy to share their email addresses for this to happen. Duncan Hall cautioned that emails needed to be shared in a controlled way so that members weren't excluded and therefore a central location would be required.</p> <p>5.3 Adrian Parker mentioned the possibility of a closed group, however Duncan Hall explained that valuable perspectives may be lost or missed in a closed group, he stated that the times and frequency of the meetings could be reviewed once the resources were in place to do so and that the council were unsure to begin with how much interested there would be in the group. Colin Clifton believed that the contributions to the group have been fantastic.</p>	

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| <p>5.4 Anita Carnell asked how often the group currently meet and asked if every 2 weeks was achievable. She also expressed an interest at looking at the site.</p> <p>5.5 Ivor Rowlands suggested holding a future meeting at the Guildhall so that members could walk the site which would bring the SGT vision to life, Ivor stated that he would be happy to host the meeting.</p> | |
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Meeting closed at 17:11. Next meeting to be confirmed.



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