

KING'S LYNN TOWN DEAL BOARD

MEETING MINUTES

Date Friday, 19 February 2021	Location Via Microsoft Teams
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Attendees
Andrew Stevenson, Brendan Legrove, Councillor Brian Long, David Pomfret, Duncan Hall, Elizabeth Hopkins, Councillor Elizabeth Nockolds, Emma Taylor, Frank Thompson, Councillor Graham Middleton, Graham Purkins, Hannah Grimes, Harry Seaton, Hetty Thornton, James Wild MP, Jemma Curtis, Jonathan Clemo, Lorraine Gore, Mary Muir, Michael Baldwin, Nikki Broughton, Nova Fairbank, Patrick White, Thomas Humphries, Vicky Etheridge

Minutes	Actions
<p>1. Apologies Alistair Cox, Debbie Gates, Howard Martin, James Fowler, Jim Major, Lynn Collison, Matthew Henry, Max Winkler, Robin Hanley, Sharon Edwards, Simon Morris, Tim Drew, Vince Muspratt</p>	
<p>2. Declarations of Interest</p> <p>2.1 Standing item D Pomfret under the School of Nursing.</p>	
<p>3. Introduction (G Purkins, Chair)</p> <p>3.1 GP welcomed the Board and provided feedback from a meeting he had attended with other Town Boards, which had been beneficial and would assist in shaping the future. It was noted that a further meeting is expected to be scheduled for later in 2021.</p> <p>The aim of the meeting was set out below:</p> <p>To update the Board on:</p> <ul style="list-style-type: none"> • Feedback from and developments in Government approach. • Further development of individual projects. • To seek agreement from the Board on a revised shortlist of projects for the Town deal. <p>GP explained that the two working groups: Townscape Working Group (Chair V Etheridge) and Guildhall Advisory Group (Chair M Baldwin) would be set up within the next few weeks to ensure that there was a fair representation of key stakeholders and which would provide an independent oversight of the projects.</p>	



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<p>MB outlined his reasons for wishing to be involved in the Guildhall Advisory Group which would provide transformation of the cultural assets in King's Lynn.</p>	
<p>4. Minutes of Previous Meeting – 22 January 2021 (G Purkins) 4.1 Agreed as an accurate record.</p>	
<p>5. Towns Fund Update – (D Hall) 5.1 DH shared a presentation with the Board and provided an update, a summary of the key points are set out below:</p> <ul style="list-style-type: none"> • Chancellor announced new local growth funding – Levelling Up Fund and UK Shared Prosperity Fund. • MHCLG officials to have more clarity on what will be needed in phase 2 full business cases. Town Deal announcement expected end March 2021. It was noted that there would be up to 12 months to submit a detailed business case for each intervention agreement with government. • Work ongoing to develop individual projects with Norfolk County Council (NCC) and other organisations – Group formed to look at the skills pledge. • It was highlighted that other funding opportunities would be explored when identified by the Board. • Feedback received from MHCLG to add to the TIP focusing on project deliverability and including further integration of the Future High Street Fund projects into the TIP. 	
<p>6. Towns Fund Project Status (J Curtis) 6.1 JC shared the Towns Fund and FHSF projects table and explained that the figures were those that were included in the Town Investment Plan submission in October 2020. The Board was advised that although the FHSF Bid was unsuccessful, work had been undertaken to secure other funding to continue to develop the projects further.</p> <p>6.2 JC provided an update on the following projects as set out in the presentation:</p> <ul style="list-style-type: none"> • Public Realm Fund • Creative Hub • Guildhall (FHSF) • Active and Clean Connectivity – 3 projects: Transport to improve connection Hardwick South East, shovel ready; Gyrotory – NCC undertaking Feasibility Study together with walking and cycling study; EZ Travel Hub - NCC bid to Department of Transport to trial electric bike scheme for which a decision is expected during March 2021. 	

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<ul style="list-style-type: none"> • Riverfront Regeneration – expression of interest received from private sector on Sommerfeld and Thomas/silo site, flood defence planning work almost complete, planning obtained on Outer Purfleet. • Multi-user Community Hub (FHSF) – NCC lead on project, feasibility study completed, conditional sale agreed. Project Manager appointed to develop detailed business case. • Innovation and Collaboration Incubator – Funding secured to undertake demand assessment, report expected June 2021. Proposed to be deprioritized from Towns Fund shortlist. <p>It was explained that the Guildhall and the Creative Hub would be developed as one project. The Heritage Lottery Fund had reopened and an expression of interest would be submitted seeking up to 50% match funding for the overall project.</p>	
<p>7. Towns Fund Short List Review – (P White)</p> <p>7.1 PW provided an overview of the re-scoring of the projects and presented the proposed revised shortlist as set out below:</p> <ul style="list-style-type: none"> • Town Centre Repurposing • Youth and retraining pledge • Public realm fund • Guildhall (FHSF) with Creative Hub • Active and Clean Connectivity • Riverfront Regeneration • Multi-user Hub <p>AGREED: The Board approved the above shortlist of projects set out above.</p> <p>The remaining deprioritised projects for the Town Deal, but would continue to form part of the investment pipeline for other funding opportunities as set out below:</p> <ul style="list-style-type: none"> • Innovation and Collaboration Incubator. • Town Centre Housing (FHSF). • Southgates Gateway Improvement (FHSF). 	
<p>8. Next Steps (G Purkins)</p> <p>8.1 The Chair commented that it was great to see progress being made on the medium to long term TIP projects being further developed.</p> <p>It was noted that the next meeting would be held on a Friday and thereafter on a Wednesday.</p>	

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The Chair added that additional working groups would be set up as appropriate to support the projects identified once funding decision had been received.

The Chair referred to the invitation to the Secretary of State to King's Lynn and in response James Wild, MP undertook to liaise with the Minister week commencing 22 February 2021.

9. Any other Business

9.1 Declarations of Interest

L Gore explained that Board Members had completed their Declaration of Interest Form and a question had been received asking why there was not a public record published on the website. The Council's Monitoring Officer had been consulted and advised that for openness and transparency reasons the Declarations of Interest forms should be published. It was noted that home addresses could be redacted. L Gore advised therefore that the Terms and Reference and the Code of Conduct would need to be amended and the Monitoring Officer would provide the appropriate text to be discussed at the March 2021 meeting.

9.2 Future Meeting Dates

L Gore to check meeting dates scheduled with her PA.

Meeting closed at 3.59 pm