

KING'S LYNN TOWN DEAL BOARD

MEETING MINUTES

Date Fri. 23 October 2020	Location Via Microsoft Teams
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Attendees	Apologies
Frank Thompson, Cllr Graham Middleton, Cllr Brian Long, Cllr Elizabeth Nockolds, Lorraine Gore, Andrew Stevenson, Brendan Legrove, Duncan Hall, Graham Purkins (Chair), Carly West-Burnham, Jemma Curtis, Eleanor Smith, Elizabeth Hopkins, Emma Taylor, Hannah Grimes, James Wild MP, Jim Major, Lynn Collison, Michael Baldwin, Michelle Gant, Neil Grommett, Nicci Broughton, Nova Fairbank, Robert Jakeman, Robin Hanley, Sharon Clifton, Sharon Edwards, Simon Morris, Tim Drew, Tony Calladine, Vicky Etheridge, Vince Muspratt	Mark Daisley, Mark Ost, Steve Kilham, Nils Winkler, David Pomfret, Cllr Andrew Jamieson, Alistair Cox, Howard Martin, Claire Cooper, Max Winkler, Matthew Henry, Anita Jones

Minutes	Actions
<p>1. Introduction (G Purkins)</p> <p>1.1 G Purkins opened the meeting to confirm that the board were required to endorse the final Town Investment Plan which was due to be submitted to government next week.</p> <p>1.2 The important need for all signed registers of interest to be submitted was reiterated.</p>	
<p>2. Minutes of previous meeting – 2 October 2020</p> <p>2.1 The minutes were approved as an accurate record.</p>	
<p>3. Declarations of Interest</p> <p>3.1 None were declared.</p>	
<p>4. Town Investment Plan final draft – P White</p> <p>4.1 P White confirmed that the final draft was in two parts – part one being the written report and part two, a government formatted excel spreadsheet of the projects in detail.</p> <p>4.2 The TIP was due to be submitted to government on Tuesday, 27th October 2020 and, ACTION: final comments were requested from all board members by 11:30 am on Monday, 26th October 2020.</p> <p>4.3 An overview of the final draft was presented to the Board.</p> <p>4.4 Good feedback had been received so far and thanks were extended to everyone on the board for their commitment.</p> <p>4.5 Next steps were to be a final endorsement from the Board, acceptance from the borough council cabinet, followed by the plan being submitted to central government next week. Government would score and rank the KL submission and would then submit their intention of interest in the projects.</p>	All

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<p>4.6 Because of other factors affecting government decisions currently (Covid, Brexit), a decision may take some time.</p> <p>4.7 Comments on the final draft were invited with any further comment requested via email as soon as possible. Comments from the meeting were recorded as follow:</p> <ul style="list-style-type: none">• If board members wished to emphasise any particular aspect within the report they were encouraged to do so.• P White confirmed that most images, maps and illustrations were included in this final draft with a couple of extras to be added, although those would not change the overall look of the plan. Government had confirmed previously that visuals would not make a difference in their decision.• More visuals would be required when the report was to be presented to the public.• The youth survey highlighted the need for more leisure activities within the town centre, i.e. a trampoline park. P White confirmed that repurposing funding would be focused on the town centre enabling the introduction of a variety of activities instead of purely shops. Cllr Middleton agreed that focus must be placed on leisure and repurposing units within the town centre. Conversations had begun with Alive West Norfolk around bringing activities into the town.• BCR – Indicative BCR figures have been calculated for each project , based on central government guidelines.• J Wild MP recommended the timeline for project delivery was within the current parliament’s term and those scheduled for 2025 should be brought forward to 2024.• J Curtis confirmed a query around connectivity, confirming that the Parkway Bridge project would include the cycling and walking infrastructure, together with new homes in the area and funding towards the one-way system. NCC had confirmed that a feasibility study had begun. A small contribution would also be made to infrastructure for the Enterprise Zone, further enabling connectivity between the town and surrounding areas. Graphics Department had begun designing a brochure to this effect. ACTION: J Curtis to hold a separate discussion with James Wild MP to discuss in further detail.• In conclusion, P White encouraged the board to continue considering evidence and contributing to the overall plan for the town by remaining on the board. <p>4.8 The Chair requested any comments prior to endorsement from the Board, to which there were none recorded, at which point the Chair confirmed endorsement for the Plan, subject to final comments arriving before 11:30 am on Monday, 26th November 2020.</p>	<p>J Curtis</p>
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<p>4.9 Cllr Long thanked the board for their endorsement prior to Cabinet next week.</p> <p>4.10 L Gore passed on her thanks to the Board as well as to G Purkins, P White, J Curtis, and D Hall for leading the board to this stage and for their enthusiasm.</p>	
<p>5. Communications & Engagement Update – J Curtis</p> <p>5.1 J Curtis updated the board on the two recently completed surveys.</p> <p>5.2 The youth survey attracted over 212 responses. Hopes and concerns for the future were highlighted around career opportunities within the town. 61% agreed although there was a below national average response to moving on to university. Work was therefore needed to focus on low aspirations with partners. Interest was identified with over 50 applications from youths applying to join the board. ACTION: J Curtis to arrange a separate meeting to discuss.</p> <p>5.3 The walking and cycling survey attracted 424 responses. Leisure as a reason for cycling featured predominantly within this survey together with options for travelling to work safely.</p> <p>5.4 Full findings and draft recommendations from both surveys would be circulated to the Board soon.</p>	J Curtis
<p>6. Next steps and future of the Town Deal Board – G Purkins</p> <p>6.1 G Purkins began by thanking the board for shaping the future of their town and bringing integration between the different bodies and organisations represented.</p> <p>6.2 The survey process had proved to be highly successful and more would be considered in the future.</p> <p>6.3 Cllr Middleton thanked the chair for his time, commitment and desire to continue chairing the board. ACTION: It was agreed there was value in continuing the board meetings and members were encouraged to email their interest. It was agreed that the November meeting be cancelled and the 4th December meeting encompass a brainstorming session on the focus of the board going forward. Discussions would take place around branding and marketing and all board member skills were welcome.</p> <p>6.4 A record of thanks was recorded for P White and his team at Metro Dynamics.</p> <p>6.5 Final comment from James Wild MP, recorded his agreement and his thanks to the Chair and looked forward to December's meeting. Thanks to all board members was also recorded for their invaluable contribution over the past year.</p>	All
<p>Meeting closed 12:50 pm</p>	

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Afternote:-

Apologies were recorded for Anita Jones after the meeting with comments: "Some fantastic work by the partners on the final plan, very supportive of the look and content. The survey of young people made fascinating reading, so pleased to see a healthy response. I look forward to seeing how we can collectively pick that up."

DRAFT