

KING'S LYNN TOWN DEAL BOARD

MEETING MINUTES

Date Fri. 2 October 2020	Location Via Microsoft Teams
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Attendees	Apologies
Lorraine Gore, Michelle Drewery, Jemma Curtis, Lizi Hopkins, Graham Purkins (Chair), Patrick White, Duncan Hall, Andrew Stevenson, Cllr Elizabeth Nockolds, Cllr Brian Long, Cllr Graham Middleton, David Pomfret, Debbie Gates, Emma Taylor, Vince Muspratt, Vicky Etheridge, Mason Gill (DWP), Heidi King (DWP), James Wild MP, Cllr Andrew Jamieson, Nicci Broughton, Robin Hanley, Howard Martin, Robert Jakeman, Brenda Colliss, Max Winkler, Simon Morris, Michael Baldwin, Hannah Grimes, Michelle Gant, Brendan Legrove, Jim Major, Mark Ost, Steve Kilham, Eleanor Smith, Mark Juniper	Lisa Roberts, Tony Calladine, Ian Bloxham, Claire Cooper, Frank Thompson, Mary Scales, Lynn Collison, Matthew Henry, Alistair Cox, Jonathan Clemo

Minutes	Actions
<p>1. Introduction (G Purkins)</p> <p>1.1 Notification was received from the Secretary of State last week that funding had been approved in the sum of £750,000, the majority of which would go towards the School of Nursing. Thanks were recorded for the QEH, CWA and borough council for their efforts in securing this funding.</p> <p>1.2 The Youth Engagement Survey had been initiated and was available through the Vision King's Lynn website. 200 people had completed it so far.</p> <p>1.3 Feedback and comments from the Board on the TIP were encouraged by close of business on Wednesday, 7th October. It was noted that the potential investment may be less than expected so the need to reprioritise may arise.</p> <p>1.4 The importance of all declarations of interest being received from all Board Members was emphasized as spot checks were being carried out by BEIS.</p>	All
<p>2. Minutes of previous meeting – 11 September 2020</p> <p>2.1 The minutes were approved as an accurate record.</p>	
<p>3. Town Investment Plan draft – P White</p> <p>3.1 P White presented the main sections of the draft TIP and urged Board member input by close of business on Wednesday, 7th October. Once the TIP was submitted and approved by the end of October, the Board would then move onto the Heads of Terms. Comments were invited from the Board:</p> <ul style="list-style-type: none"> • Ensure we mention King's Lynn Festival in the TIP – entering its 70th year. • Expand discussion in the TIP on tourism and project on 'Unexplored England' with Visit East Anglia. • Some of the projects and actions were Future High Streets Fund asks – make this clear. 	

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<ul style="list-style-type: none"> • Feedback from engagement sessions, and other public input received, i.e. within letters to board members, should be highlighted within the plan showing that the Board had listened to public views and accordingly who would be encouraged to engage in the future. Action: Agreed. P White to draw a small group together to include V Etheridge, J Curtis and M Gant. • Skills and job creation – A direct reference needed to be made to initiatives such as Kickstart and the National Skills Fund - which focused on those with no Level 3 education - (from April 2021) re ambitions and commitment. The Board agreed this needed to be referenced. • L Gore – Suggested that much more needed to be added regarding young people’s priorities – why they want to be here, what is available to them etc.. • The plan needed to stand out from others, i.e. demonstrate that strong investment from government was needed which had been lacking over many years. Balance the facts with photographic evidence of the town’s qualities. • The extension of the Enterprise Zone would be covered in more detail within the business section. <p>3.2 In summary, P White advised board members to submit all comments, no matter how small. The next board meeting would take place on 23rd October and the updated draft will be circulated around Friday, 16th October in time for further comments to be added prior to 23rd October.</p>	<p>P White</p>
<p>4. Stakeholder & Youth Engagement update – J Curtis</p> <p>4.1 Two stakeholder meetings had taken place so far and the notes had been circulated. Ideas were put forward through these meetings also.</p> <p>4.2 The Youth engagement survey was due to close on 5th October and 200 responses had been received to date.</p> <p>4.3 Sessions would be held with CWA students and the YAB asking for their aspirations to help fill the youth part of the plan.</p> <p>4.4 The cycling and walking survey was launched this week and would run for two weeks. 140 responses had been recorded thus far. Board members were encouraged to share the survey with colleagues, friends and family.</p> <p>4.5 It was noted that government guidelines had recommended diversity on the Board. There were no members within the age bracket of 20-29. The youth survey therefore included a request for anyone interested in joining the board to get in touch. V Etheridge recommended someone who works for a local company.</p>	<p>All</p> <p>V Etheridge</p>
<p>5. Next Steps</p> <p>5.1 Next steps had been covered above.</p> <p>5.2 Reminder that feedback on the TIP needed to be with P White by close of business on Wednesday, 7th October.</p>	

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Meeting closed 4:00 pm

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VISION KING'S LYNN

Borough Council of
**King's Lynn &
West Norfolk**

