

KING'S LYNN TOWN DEAL BOARD

MEETING MINUTES

Date	11 September 2020	Location	Remotely via Microsoft Teams
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Attendees	Apologies
Cllr Brian Long, Lorraine Gore, Duncan Hall, Graham Purkins, Jemma Curtis, Andrew Stevenson, Claire Cooper, Anita Jones, Tony Calladine, Cllr Elizabeth Nockolds, Cllr Graham Middleton, David Pomfret, Emma Taylor, Vince Muspratt, Hannah Grimes, Jonathan Clemo, Frank Thompson, Heidi King, Matthew Henry, Michelle Drewery, Simon Morris, Robert Jakeman, Neil Gromett, Nova Fairbank, Patrick White, Sharon Edwards, Tim Drew, Vicky Etheridge, James Wild MP, Steve Kilham, Caryl West Burnham, Robin Hanley	Mark Ost, Lisa Roberts, Howard Martin, Brendan Legrove, Laura Skaife-Knight, Sharon Clifton, Paul Harrison, Max Winkler, Jim Major

Minutes	Actions
<p>1. Introduction – Graham Purkins, Chair</p> <ul style="list-style-type: none"> The Board agreed the minutes from the meeting on 7th August 2020. 	
<p>2. Minutes, governance arrangements and consultation, Jemma Curtis, BCKLWN</p> <ul style="list-style-type: none"> Jemma explained the requirement to update the Board Terms of Reference in light of the more recent government guidance published for Towns Funds. Jemma requested Board members to confirm acceptance of the Code of Conduct and submit a completed Declaration of Interest by Friday 18th September to ensure the Board is complying with the government governance requirements for Town Deal Boards. 	
<p>3. Investment project prioritisation, Patrick White, Metro Dynamics</p> <ul style="list-style-type: none"> Patrick presented the longlist of investment projects agreed at the last Board meeting, and the process of prioritisation resulting in a proposed shortlist. There were some clarifications around investment projects: <ul style="list-style-type: none"> Funding for high street repurposing could be used for vacant unit meanwhile uses in the immediate term, with further development of projects later The funding ask for the riverfront regeneration scheme is proposed to invest in part of the wider scheme, in order to prepare sites that make up part of the wider scheme Questions from Board members on projects included: <ul style="list-style-type: none"> If a demand study is required for 'KLIC 2' move on space, do we have alternative options that would meet Board priorities? Could a business move on space be combined with a revenue ask for business support to help demand and make businesses feel supported to collaborate and grow at a rent sensitive time? 	

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<ul style="list-style-type: none"> ○ Could the naming and framing of the move on space reflect that it won't be another identikit office building, and can provide specialist business space such as labs, that can be used across sectors? • The Board agreed to include an ask around business support revenue, and finalise the design of move on space following business engagement and demand study. The demand study will focus on design and take-up plans for local businesses as well as looking at match funding opportunities. Alternative options can also be looked at. 	
<p>4. Town Investment Plan outline, Patrick White, Metro Dynamics</p> <ul style="list-style-type: none"> • Patrick presented the outline of the Town Investment Plan. • Jemma outlined plans for BCKLWN consulting on a Local Cycling and Walking Infrastructure Plan, and that specific interventions under this plan are not yet included in the TIP draft outline, but that recommendations can be expected in October. • 	
<p>5. Next Steps, Graham Purkins, Chair</p> <ul style="list-style-type: none"> • The Board agreed that in further stakeholder consultation on the TIP proposals, young people should be a focus. BCKLWN will incorporate this into their engagement plan. 	