

KING'S LYNN TOWN DEAL BOARD

MEETING MINUTES

Date: 3rd July 2020	Location: MS teams
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Attendees	Apologies
Graham Perkins (Chair) Duncan Hall Jemma Curtis Elizabeth Hopkins Robin Hanley Jonathan Clemo Tim Drew Carol West Burnham Emma Taylor Robert Jakeman Lynn Collison Andrew Stevenson Frank Thomson Vicky Etheridge Jim Major Mary Scales Michael Baldwin Claire Cooper Michelle Drewery Cllr Brian Long Michelle Gant Mark Ost Brendan Legrove Patrick White David Pomfret Steve Kilham Thomas Humphries James Wild MP Sharon Edwards Robin Hanley Jonathan Clemo Tim Drew Cllr Graham Middleton	Lorraine Gore



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Minutes	Actions
<p>Government guidance update: Patrick updated the Board on the latest Government guidance on the Town Investment Plan, emphasising King's Lynn is aiming for Cohort 2 – TIP submission in October. The Board agreed to this submission date. Town Investment Plan should cover Covid-19 impact and the themes:</p> <ul style="list-style-type: none"> • Urban regeneration • Skills and enterprise infrastructure • Connectivity <p>The TIP structure should be in two parts: Section 1:</p> <ul style="list-style-type: none"> • Economic and spatial context • Town strategy • Business and community engagement and delivery <p>Section 2: Prioritised list of projects for investment Government will agree Heads of Terms with towns on the projects for which business cases should later be developed.</p> <p>Engagement update: Michelle provided an update on the community engagement work based around Vision King's Lynn. The main principles of the work are to make engagement safe, easy and accessible. Public engagement on current priorities for the town centre found:</p> <ul style="list-style-type: none"> • People pointed to independent businesses implementing good ideas for adaptation e.g. outdoor seating • Consumers' primary concerns are around safety when using businesses in the town centre again • People seem comfortable engaging online and through social media <p>Further engagement work will continue with the community, businesses, and other stakeholders and partners. Colleagues at the Council and Metro Dynamics will work with Michelle to incorporate engagement findings into the TIP development, e.g. in the rationale for focusing on repurposing the high street, and tying into work with the Heritage Action Zone.</p> <p>TIP project options appraisal process: Patrick talked through the proposed approach to project option appraisal for inclusion in the TIP. The Board agreed the following process:</p>	<p>MG/MD</p>

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<p>The TIP should demonstrate that this process has been undertaken.</p> <p>The Board agreed the following critical success factors in options appraisal;</p> <ol style="list-style-type: none"> 1. Evidence of need for public funding 2. Degree of impact and long term growth (including BCR) 3. Ability to support King's Lynn's priorities: <ul style="list-style-type: none"> o Creating a town where people want to come to live and stay o Developing a local skills pipeline for local opportunities responding to Covid-19 o Improving digital and sustainable connectivity o Repurposing the town centre and historic assets for visitors and residents 4. Robust delivery plan 5. Financial sustainability beyond the Towns Fund 6. Level of local support <p>The TIP will act as a 'wrapper' document, including projects and investments being taken forward through other funding streams, e.g. the Future High Streets Fund and Local Growth Fund.</p> <p>Next steps</p> <p>Graham asked that Board members submit any further ideas for longlisted projects to Jemma Curtis over the coming weeks. Council and Metro Dynamics colleagues will continue to develop project proposals for longlisting, taking ideas generated through past Board meetings and business engagement so far, and at the next Board meeting in August discuss with the Board:</p> <ul style="list-style-type: none"> o the developed longlist of projects o an idea of project timelines and identification of 'shovel ready' projects o King's Lynn's approach to the grant funding of £750k allocated by Government this week to develop shovel ready projects <p>The engagement plan will continue to be implemented over the coming months.</p>	<p>All to Note</p> <p>All/JC</p>
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